

**RULES OF THE  
COASTAL BEND  
GROUNDWATER CONSERVATION DISTRICT**

**ADOPTED ON:  
APRIL 13, 2004**

**ORIGINAL EFFECTIVE DATE:  
MAY 15, 2004**

**AMENDED ON:  
June 26, 2012  
November 12, 2013  
February 11, 2014  
June 10, 2014  
March 10, 2015  
June 16, 2015  
April 12, 2016  
June 13, 2017  
November 14, 2017  
September 10, 2019  
November 14, 2023**



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**RULES OF THE  
COASTAL BEND  
GROUNDWATER CONSERVATION DISTRICT**

**Board of Directors**

**Ronald Gertson - President  
Precinct 2**

**Daniel Berglund - Vice President/Treasurer  
Precinct 4**

**Tim Anderson - Secretary  
At Large**

**Alan Heskamp  
Precinct 3**

**Aland Wittig  
Precinct 1**

**General Manager**

**Neil Hudgins**

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**Exhibit “A” – Public Participation Form**



# **CHAPTER 1. GENERAL PROVISIONS**

## **SUBCHAPTER A: GENERAL**

### **§1.1 PURPOSE OF RULES**

- (a) The purpose of these Rules of the Coastal Bend Groundwater Conservation District is to implement the powers and duties of the District under its Enabling Act, Texas Water Code Chapter 36, and other applicable laws and to establish the general policies and procedures of the District.
- (b) The District's Rules are promulgated under the District's statutory authority to achieve the following objectives: to provide for conserving, preserving, protecting, and recharging of the groundwater or of a groundwater reservoir or its subdivisions in order to control subsidence, or prevent waste of groundwater. The District's orders, rules, regulations, requirements, resolutions, policies, guidelines, or similar measures have been implemented to fulfill these objectives.
- (c) The Rules of the Coastal Bend Groundwater Conservation District will guide, define, and achieve the District goals of water conservation and pollution prevention in an effort to preserve, protect, and enhance the groundwater within the District's jurisdictional boundaries.

### **§1.2 USE AND EFFECT OF RULES**

- (a) The District uses these Rules as guides in the exercise of the powers conferred to it by law and in the accomplishment of the purposes of the Enabling Act. They may not be construed as a limitation or restriction on the exercise of any discretion, where it exists; nor shall they be construed to deprive the District or Board of the exercise of any powers, duties or jurisdiction conferred by law; nor shall they be construed to limit or restrict the amount and character of data or information that may be required to be collected for the proper administration of the Enabling Act.
- (b) Except as otherwise specified, these rules are effective on the date of adoption by the Board of Directors. References to Texas Water Code Chapter 36 include subsequent revisions and are effective upon the effective date of these Rules or upon the effective date of subsequent amendments to Texas Water Code Chapter 36.

### **§1.3 AMENDING RULES**

- (a) A person with a real property interest in groundwater in the District may file a petition with the District to request the adoption of a rule.
- (b) Petitions must be submitted in writing to the District office and must comply with the following requirements:
  - (1) Each rule requested must be submitted by separate petition;

- (2) Each petition must be signed and state the name and address of each person signing the petition;
- (3) Each petition must include:
  - (A) a brief description of the petitioner’s real property interest in groundwater in the District;
  - (B) a brief explanation of the proposed rule;
  - (C) the text of the proposed rule prepared in a manner to indicate the words to be added or deleted from the text of the current rule, if any; and
  - (D) an allegation of injury or inequity that could result from the failure to adopt the proposed rule; and
  - (E) signed by at least 50 persons at least 18 years of age with a real property interest in groundwater in the District.
- (c) The General Manager may reject any petition for failure to comply with the requirements of Subsection (b) of this section and shall provide notice to the petitioner of the reason for the rejection.
- (d) Within 90 days after submission of a petition that complies with this section, the Board shall either deny the petition, stating its reasons for denial in the minutes of the board meeting or in a letter providing a written explanation to the petitioner, or initiate rulemaking proceedings as provided by Section 36.101, Water Code.
- (e) The Board may, following notice and hearing, amend these Rules or adopt new rules from time to time.

## **§1.4 HEADINGS AND CAPTIONS**

The section and other headings and captions contained in these Rules are for reference purposes only and may not affect in any way the meaning or interpretation of these Rules.

## **§1.5 CONSTRUCTION OF RULES**

- (a) Unless otherwise expressly provided for in these Rules, the past, present and future tense shall each include the other; the masculine, feminine and neuter gender shall each include the other; and the singular and plural number shall each include the other.
- (b) The verbs “may,” “can,” “might,” “should,” or “could” are used when an action is optional or may not apply in every case. The verbs “will,” “shall,” or “must” are used when an action is required. The verb “cannot” is used when an action is not allowed or is unachievable.

## **§1.6 SEVERABILITY**

In case any one or more of the provisions contained in these Rules shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability may not affect any other Rules, or provisions hereof, and these Rules shall be construed as if such invalid, illegal, or unenforceable rule or provision had never been contained herein.

## **§1.7 SAVINGS CLAUSE**

If any section, sentence, paragraph, clause, or part of these Rules should be held or declared invalid for any reason by a final judgment of the courts of this state or of the United States, such decision or holding may not affect the validity of the remaining portions of these Rules; and the Board does hereby declare that it would have adopted and promulgated such remaining portions irrespective of the fact that any other sentence, section, paragraph, clause, or part thereof may be declared invalid.

## **§1.8 COMPUTING TIME**

In computing any period of time prescribed or allowed by these Rules, by order of the Board, or by any applicable statute, the day of the act, event, or default from which the designated period of time begins to run, is not to be included, but the last day of the period so computed is to be included, unless it be a Saturday, Sunday, or legal holiday on which the District is closed, in which event the period runs until the end of the next day that is neither a Saturday, Sunday, or a legal holiday on which the District is closed.

## **§1.9 TIME LIMITS**

Applications, requests, or other papers or documents required or permitted to be filed under these Rules must be received for filing at the District, within the time limit, if any, for such filing. The date of receipt and not the date of posting is determinative.

## **§1.10 REGULATORY COMPLIANCE**

Where District Rules and regulations are more stringent than those of other governmental entities, the District Rules and regulations shall control, provided the rules and regulations are within the scope of the District's statutory authority and are not otherwise preempted by state or federal law.

## **SUBCHAPTER B: GENERAL OPERATIONS**

### **§1.20 MEETINGS OF THE BOARD**

The Board of Directors will hold regular meetings at least quarterly. In addition, the Board may hold special meetings at the request of the President or two Directors. All Board meetings will be held in accordance with Chapter 551 of the Texas Government Code.

### **§1.21 RULES OF PROCEDURE, CONDUCT AND DECORUM AT MEETINGS OF THE BOARD OF DIRECTORS**

- (a) All Regular, Special, and Emergency Board Meetings will be called and conducted in accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Government Code.
- (b) Regular, Special and Emergency Board Meetings are open to the public and to representatives of the press and media. Closed Board meetings (“Executive Sessions”) are not open to the public or the press and only those individuals expressly requested or ordered to be present are allowed to attend Executive Sessions.
- (c) Public participation at Board meetings is limited to that of observers unless the Board requests that a member of the public to address the Board or unless the person who wishes to address the Board submits a completed Public Participation Form prior to the beginning of the meeting. The Public Participation Form must list each agenda item the person wishes to address or any item the person would like the Board to consider adding to a future agenda. A sample of the Public Participation Form is attached hereto as Exhibit "A."
  - (1) The Presiding Officer of the meeting may limit the total amount of time each member of the public has to address the Board. The time limit, if any, must be announced at the beginning of the meeting.
  - (2) Profane, insulting or threatening language directed toward any person or racial, ethnic, or gender slurs or epithets will not be tolerated during public comments. These Rules do not prohibit public criticism of the District, the Board of Directors, or the District staff, including criticism of any act, omission, policy, procedure, program, or service. Violation of these rules may result in the following sanctions:
    - (A) cancellation of a speaker's remaining time;
    - (B) removal from the Board meeting;
    - (C) such other civil or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.
- (d) From time to time, the Board of Directors may conduct public hearings. These rules of procedure, conduct and decorum shall also apply to public hearings.

## **SUBCHAPTER C: RULEMAKING PROCEDURES**

### **§1.40 APPLICABILITY**

This subchapter applies to rulemaking by the District but does not apply to internal personnel rules or practices, bylaws, statements regarding internal management or organization, or other statements not of general applicability.

### **§1.41 PUBLIC HEARINGS ON PROPOSED RULES**

- (a) The Board shall hold at least one public hearing on proposed rules prior to adoption of the proposed rules as final rules.
- (b) The Board may direct the General Manager or another person to serve as the presiding officer and to conduct the public hearings on the proposed rules.
- (c) Public hearings will be conducted in the manner the Board or General Manager deems most suitable to conveniently, inexpensively, and expeditiously provide a reasonable opportunity for interested persons to submit relevant data, views, or arguments, in writing or orally, on proposed rules.

### **§1.42 NOTICE OF PUBLIC HEARINGS ON PROPOSED RULES**

- (a) The Board will set a time and place for any public hearing on proposed rules of the District.
- (b) The General Manager shall give prior notice of the public hearing at least twenty (20) days before the public hearing by posting the notice in the location where notices of the District's Board meetings are posted and by publishing the notice in one or more newspapers of general circulation within the District, unless the Board determines an emergency to public health or safety exists.
- (c) The notice shall advise the public of the following:
  - (1) the proposed agenda;
  - (2) the date, place, and time the public hearing is to be convened;
  - (3) the date and time by which written comments must be filed with the District; and
  - (4) the place at which written comments must be filed with the District.

### **§1.43 ADOPTION OF RULES**

- (a) The Board may adopt proposed rules as final rules at any time after the completion of the public hearing(s) and after the close of the written comment period.
- (b) The Board will compile its rules and make them available for public use and inspection at the District's principal office.

## CHAPTER 2. DEFINITIONS

### §2.1 APPLICABILITY

- (a) The District employs two types of definitions. General definitions apply to all Rules of the District. Specific definitions apply only to the chapter in which they are located. Specific definitions applying only to a particular chapter are set out in that chapter.
- (b) The District follows the definitions of terms set forth in Texas Water Code Chapter 36 and other definitions as set forth herein.

### §2.2 DEFINITIONS

Unless the context clearly indicates a contrary meaning, the following words and terms shall have the following meanings in these Rules:

- (1) “**Abandoned well**” - a well, other than a monitor well, that has not been used for twelve consecutive months. A well is considered to be in use in the following cases:
  - (A) a non-deteriorated well which contains the casing, pump, and pump column in good condition; or
  - (B) a non-deteriorated relief well.
- (2) “**Acre Foot**” - the volume of water necessary to cover one acre of land one foot deep or 325,851 gallons.
- (3) “**Aggregate System**” - two or more wells that are permitted by the District for a total aggregate withdrawal.
- (4) “**Aggregate Withdrawal**” - the amount of water withdrawn from two or more wells permitted for a total pumpage volume of all wells in the aggregate.
- (5) “**Agriculture or Agricultural Use**” - any use or activity involving agriculture as defined in Texas Water Code Section 36.001, including but not limited to aquaculture; irrigation to cultivate the soil to produce crops; the practice of floriculture, viticulture, silviculture, and horticulture, including nursery grower operations; raising, feeding, or keeping animals for breeding or production of food or fiber or other products with a tangible commercial value; planting cover crops, wildlife management; or raising or keeping equine animals.
- (6) “**Annular Space**” - the space between two cylindrical objects, one of which surrounds the other, such as the space between the walls of a drilled hole and the installed casing.
- (7) “**Aquifer**” - a geologic formation with water sufficient quantities to make the production of water from this formation feasible for beneficial use.

- (8) “**Artesian Zone**” - a zone where water is confined in an aquifer under pressure so that the water will rise in the well casing or drilled hole above the bottom of the confining bed overlying the aquifer.
- (9) “**Average annual use**” means the total amount of groundwater withdrawn and put to a beneficial use, without waste, over the most recent three calendar years divided by three.
- (10) “**AWWA**” - American Water Works Association.
- (11) “**Beneficial Use**” - the use of groundwater in a nonwasteful manner for one or more economically beneficial purposes including but not limited to agricultural use, domestic use, stock-raising, municipal use, mining, industrial use including manufacturing, commercial use, non-agricultural irrigation, recreational use, oil and gas operations, or other uses including extraction for the purposes of remediation, injection operations, or leachate operations.
- (12) “**Board**” - the Board of Directors of the Coastal Bend Groundwater Conservation District.
- (13) “**Capped Well**” - a well that is closed or capped with a covering capable of preventing surface pollutants from entering the well and sustaining weight of at least 400 pounds. A well cap must be constructed in such a way that the covering cannot be easily removed by hand.
- (14) “**Casing**” - a watertight pipe installed in an excavated or drilled hole, temporarily or permanently, to maintain the hole sidewalls against caving, advance the borehole, and in conjunction with cementing or bentonite grouting, to confine the groundwater to their respective zones or origin, or to prevent surface contaminant infiltration.
- (15) “**Cement Grout**” - a mixture of water and cement, which may also include a bentonite clay component.
- (16) “**Commercial Use**” - a well used to supply water to properties or establishments in business to provide goods or services or repairs and use water either in those processes, in the production of primary goods or services provided by industrial, manufacturing or commercial facilities and used primarily in the building, production, manufacturing, or alteration of a product or goods; used to wash, cleanse, cool, or heat goods or products; used in the maintenance of the property or establishment including landscape irrigation; or used to supply water to a business establishment primarily for employee and customer sanitary purposes.
- (17) “**Conservation**” - those water saving practices, techniques, and technologies that will reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water, or increase the recycling and reuse of water so that more water is made available for future or alternative uses.
- (18) “**Contiguous Acre**” means an acre of land within the District and all additional acreage within the District, which is either (a) abutting acreage that physically



touches, including corner-to-corner, or (b) non-abutting acreage if the two properties are connected by a water delivery system owned by the permittee. In addition, the same person shall have the right to produce groundwater from the contiguous acreage through deed, easement, contract, lease, or any other legally recognized agreement.

- (19) “**Director**” - an elected or appointed member of the Board of Directors of the Coastal Bend Groundwater Conservation District.
- (20) “**Desired Future Condition**” - the desired, quantified condition of groundwater resources (such as water levels, water quality, spring flows, or volumes) at a specified time or times in the future or in perpetuity, as defined by participating groundwater conservation districts within Groundwater Management Area 15 as part of the joint planning process.
- (21) “**De-watering Well**” - an artificial excavation that is constructed to produce groundwater for the purpose of lowering the water table or potentiometric surface in order to prevent flooding in an excavation, mine, construction project, building or other economic activity and is not primarily for the purpose of utilizing the groundwater that is produced.
- (22) “**Discharge**” - the volume of water that passes a given point within a given period of time.
- (23) “**District**” - the Coastal Bend Groundwater Conservation District.
- (24) “**Domestic Use**” - the use of water by an individual or a household to support domestic activity. Such use may include water for drinking, washing, or culinary purposes; for irrigation of lawns, or of a family garden or orchard; for water of domestic animals; and for water recreation including aquatic and wildlife enjoyment. If the water is diverted, it must be diverted solely through the efforts of the user. Domestic use does not include water used to support activities for which consideration is given or received or for which the product of the activity is sold.
- (25) “**Drill**” - drilling, equipping, completing wells, or modifying the size of wells or well pumps/motors (resulting in an increase in pumpage volume) whereby a drilling or service rig must be on location to perform the activity.
- (26) “**Drilling Permit**” - a permit issued by the District authorizing a well owner or well operator to drill or otherwise construct a water well.
- (27) “**Enabling Act**” - the District's enabling legislation Chapter 8829, Special District Local Laws Code, in conjunction with Texas Water Code Chapter 36, as amended.
- (28) “**Existing well**” - a well in existence on December 31, 2012.
- (29) “**Export**” - the transfer of groundwater out of the District.

- (30) “**Export Fee**” - a fee assessed by the District for groundwater that is exported out of the District. The fee may be assessed against pumpage from permitted and unpermitted wells.
- (31) “**Export Permit**” - a permit issued by the District authorizing transfer of groundwater outside the District’s boundaries.
- (32) “**Extraction well**” - a well used to extract contaminated fluids from the subsurface for the purpose of conducting an environmental remediation.
- (33) “**Fees**” - charges imposed by the District pursuant to a Rule, an Order, or the Enabling Act.
- (34) “**Fiscal Year**” - the business year of the District beginning October 1 of each year and ending on September 30 of the following year.
- (35) “**Goal level**” - the aquifer level at the maximum amount of drawdown as defined by the Desired Future Condition.
- (36) “**Groundwater or Underground Water**” - water located beneath the earth's surface but does not include water produced with oil and gas production or water that is discharged from a relief well or associated piezometer.
- (37) “**Groundwater Reservoir**” - a specific subsurface water-bearing reservoir having ascertainable boundaries and containing groundwater.
- (38) “**Gulf Coast Aquifer**” - groundwater located in the Chicot, Evangeline or Jasper formations and related water bearing units.
- (39) “**Hazardous Conditions**” - any groundwater quality condition that may be detrimental to public health or affect the beneficial use of water from the aquifer.
- (40) “**Historic User**” - a permittee who owns an existing well and operated that well for a beneficial use prior to December 31, 2014.
- (41) “**Historic Use Period**” - January 1, 2005 through December 31, 2014.
- (42) “**Hydrogeological Report**” - a report that identifies the availability of groundwater in a particular area and formation, and also addresses the issues of quantity and quality of that water and the impacts of pumping that water on the surrounding environment including impacts to nearby or adjacent wells.
- (43) “**Incidental Use**” - a minor beneficial use of water incident to but not the primary purpose of the overall water use. Transport of water outside the District by a permittee that totals 5% or less, but in no case more than 5,000,000 gallons, of the permittee’s annual permitted pumpage is considered incidental use (15.34 acre foot).
- (44) “**Industrial Use**” - the use of water integral to the production of primary goods or services provided by industrial, manufacturing or commercial facilities and used

primarily in the building, production, manufacturing, or alteration of a product or goods, or a well used to wash, cleanse, cool, or heat such goods or products.

- (45) “**Interim historic user**” - Repealed.
- (46) “**Injection well**”- an artificial excavation or opening in the ground made by digging, boring, drilling, jetting, driving, or some other method, and used to inject, transmit, or dispose of industrial and municipal waste or oil and gas waste into a subsurface stratum; or a well initially drilled to produce oil and gas used to transmit, inject, or dispose of industrial and municipal waste or oil and gas waste into a subsurface stratum; or a well used for the injection of any other fluid; but the term does not include any surface pit, surface excavation, or natural depression used to dispose of industrial and municipal waste or oil and gas waste.
- (47) “**Leachate well**” - a well used to remove leachate from soil or groundwater. For the purposes of this definition, “leachate” means a liquid that has percolated through or drained from solid waste or hazardous waste and contains soluble, suspended, or miscible materials removed from such waste.
- (48) “**Licensed Water Well Driller**” - any person who holds a license issued by the State of Texas pursuant to the provisions of the Texas Water Well Drillers Act and the substantive rules of the Texas Department of Licensing and Regulation’s Water Well Drillers and Pump Installers Program.
- (49) “**Licensed Water Well Pump Installer**” - any person who holds a license issued by the State of Texas pursuant to the provisions of the Texas Water Well Pump Installers Act and the substantive rules of the Texas Department of Licensing and Regulation’s Water Well Drillers and Pump Installers Program.
- (50) “**Meter**” - a water flow measurement device that meets AWWA standards for the applicable line size, pressures, and flows, and is properly installed according to the manufacturer's specifications.
- (51) “**Minimum MAG-derived amount**” means a groundwater withdrawal amount per acre equal to the Modeled Available Groundwater divided by the total acreage in the District.
- (52) “**Modeled available groundwater**” means the amount of water that the Texas Water Development Board executive administrator determines may be produced on an average annual basis to achieve a desired future condition.
- (53) “**Modify**” - to alter the physical or mechanical characteristics of a well, its equipment, or production capabilities. This does not include repair of equipment, well houses or enclosures, or replacement with comparable equipment.
- (54) “**Monitor or Observation Well**” - a well used for collecting water-quality or water-level data.

- (55) “**Mean Sea Level (MSL)**” - an average sea level reference datum determined by the National Oceanic and Atmospheric Administration. Used as a reference in the measurement of elevations.
- (56) “**Municipal use**” - the use of water in a public water system for residential, commercial, or public and institutional uses, including the application of potable water for irrigation of golf courses, parks and recreational uses.
- (57) “**Nonexempt Well**” - a well required to obtain a permit for the production of groundwater from within the District and required to report groundwater use.
- (58) “**Open or Uncovered Well**” - an artificial excavation at least 10 feet deep and not more than six feet in diameter, that is dug or drilled either for the purpose of producing groundwater, or for injection, monitoring, or de-watering, and is not capped or covered.
- (59) “**Operate or Operations**” - to produce or cause to produce water from a well or to use a well for injection or closed loop heat exchange purposes.
- (60) “**Operating Permit**” - a permit issued by the District authorizing groundwater withdrawals in the amounts and under the conditions stated in the permit.
- (61) “**Overpumpage**” - to produce water from a well in excess of the amount authorized to be withdrawn in accordance with the permitted pumpage volume issued by the District.
- (62) “**Person**” - includes a corporation, individual, organization, cooperative, government or governmental subdivision or agency, business trust, estate, trust, partnership, association, or any other legal entity.
- (63) “**Plug**” - to close a well permanently in accordance with approved District standards.
- (64) “**Potable Water**” - water that is safe for human consumption in that it is free from impurities in amounts sufficient to cause disease or harmful physiological effects.
- (65) “**Potentiometric Surface**” - the elevation to which water from a specific aquifer will rise in a well.
- (66) “**Public Water System**” - a system that provides water for human consumption as defined by the rules of the Texas Commission on Environmental Quality.
- (67) “**Pumpage or Groundwater Production**” - all groundwater withdrawn from the ground, measured at the wellhead.
- (68) “**Permit Amendment**” - a minor or major change in a permit.
- (69) “**Recharge Zone**” - the area of the aquifer in which water infiltrates the surface and enters aquifer.

- (70) “**Recreational Use**” - the use of water for fishing, swimming, water skiing, boating, hunting, and other forms of water recreation, including aquatic and wildlife enjoyment, golf course or similar development.
- (71) “**Red Tag**” - an official seal, tag, or label placed on a well or its equipment, or the act of placing the tag or label, to indicate that further pumping of groundwater, or operation of the well, or continuing with other District regulated activities is not permitted by the District, will be in violation of District Rules, and may subject the well owner or well operator to civil suit or penalties.
- (72) “**Regular Permit**” - a permit issued by the District authorizing a specific amount of groundwater withdrawals during the specified term of years utilizing a particular point of withdrawal (or in aggregate with other points of withdrawal) for a particular purpose of use and place of use.
- (73) “**Relief Well**” - an artesian well and associated piezometers used to maintain the structural integrity of a reservoir embankment system or other similar structures.
- (74) “**Replacement Well**” - a well that is drilled to replace an existing well where (a) the existing well that is being replaced is permanently closed, (b) the replacement well is drilled within 2500 feet from the closed well, and (c) the well will be used to produce the same amount of groundwater and for the same purpose of use as the original well.
- (75) “**Retail Public Utility**” means any person, corporation, public utility, water supply or sewer service corporation, municipality, political subdivision or agency operating, maintaining, or controlling in this state facilities for providing potable water service or sewer service, or both, for compensation.
- (76) “**Rules**” - standards and regulations promulgated by the District.
- (77) “**Salt dome**” - geologic structure resulting from the upward movement of a salt mass caused by gravitational instability of a low density salt layer overlain by a high density layer.
- (78) “**Special Provisions**” - conditions or requirements added to a permit that may be more or less restrictive than the Rules as a result of circumstances unique to a particular situation.
- (79) “**Spring**” - a point(s) of natural discharge from an aquifer.
- (80) “**Stratum**” - a layer of rock having a similar composition throughout.
- (81) “**Substantive Violation**” means a failure to perform a required duty or meet a requirement of a permit or the rules that could impact the District's ability to meet any requirement of the District's Management Plan or achieve the Desired Future Condition. Substantive violations include failure to pay required fees, or exceeding the authorized pumping limit, rate of withdrawal, or authorized export limit. A substantive violation does not include technical or procedural violations.

- (82) “**Surface Completion**” - sealing off access of undesirable water, surface material, or other potential sources of contamination to the well bore by proper casing or cementing procedures.
- (83) “**Subsidence**” - sinking of a portion of the land surface resulting from removal of fluids from subsurface reservoirs such as oil and gas deposits, groundwater, or salt domes.
- (84) “**Total Dissolved Solids (TDS)**” - a measurement of the quantity of minerals, chemicals, elements, or other matter contained in a state of solution by water.
- (85) “**User**” - a person who produces, distributes, or uses water from the aquifer(s).
- (86) “**Waste**” - means any one or more of the following:
- (A) withdrawal of groundwater from a groundwater reservoir at a rate and in an amount that causes or threatens to cause intrusion into the reservoir of water unsuitable for agricultural, gardening, domestic, or stock raising purposes;
  - (B) the flowing or producing of wells from a groundwater reservoir if the water produced is not used for a beneficial purpose;
  - (C) escape of groundwater from a groundwater reservoir to any other reservoir or geologic strata that does not contain groundwater;
  - (D) pollution or harmful alteration of groundwater in a groundwater reservoir by saltwater or by other deleterious matter admitted from another stratum or from the surface of the ground;
  - (E) willfully or negligently causing, suffering, or allowing groundwater to escape into any river, creek, natural watercourse, depression, lake, reservoir, drain, sewer, street, highway, road, or road ditch, or onto any land other than that of the owner of the well unless such discharge is authorized by permit, rule, or order issued by the commission under Chapter 26;
  - (F) groundwater pumped for irrigation that escapes as irrigation tailwater onto land other than that of the owner of the well unless permission has been granted by the occupant of the land receiving the discharge; or
  - (G) for water produced from an artesian well, "waste" also has the meaning assigned by Section 11.205.
- (87) “**Water Level Elevation or Altitude**” - the measure or estimate of a water surface in a well or aquifer as measured in feet relative to mean sea level.
- (88) “**Water Meter Seal**” - a physical seal that is installed in or on the water meter to prevent tampering with meter readings.

- (89) **“Water-Quality Report”** - a report prepared by the Texas Department of Health, the U.S.G.S. or any other governmentally or District-approved laboratory that is the product of testing the water for bacteria, solids, elements, chemicals, or contaminants.
- (90) **“Water Table”** - the upper boundary of the saturated zone in an unconfined aquifer.
- (91) **“Water Tight Seal”** - a seal that prohibits the entrance of liquids or solutions, including water, that may enter through the wellhead and potentially, contaminate the well.
- (92) **“Water Table Zone”** - that part of the aquifer confined only by atmospheric pressure (water levels will not rise in the well above the water table).
- (93) **“Well”** - any artificial excavation or borehole constructed for the purposes of exploring for or producing groundwater, or for injection, monitoring, or de-watering purposes.
- (94) **“Well Elevation”** - the ground surface elevation of the well bore.
- (95) **“Well Log”** - an accurately kept record made during the process of drilling on forms prescribed by the Texas Department of Licensing and Registration (TDLR), showing the depth of the well bore, thickness of the formations, character of casing installed, together with any other data or information required by the Water Well Drillers Team; or any other special purpose well log that may be available for a given well, such as a gamma ray log, a temperature log, an electric log, or a caliper log.
- (96) **“Well owner or well operator”** - the person who owns the land upon which a well is located or is to be located or the person who operates a well or a water distribution system supplied by a well.
- (97) **“Well Pumps and Equipment”** - devices and materials used to obtain water from a well, including the seals and safeguards necessary to protect the water from contamination.
- (98) **“Well Registration”** - the creation of a record of the well by use and a well identification number for purposes of registering the well as to its geographic location and for notification to the well owner or well operator in cases of spills or accidents, data collection, record keeping and for future planning purposes.
- (99) **“Withdraw or Withdrawal”** - the act of extracting groundwater by pumping or any other method, other than the discharge of natural springs.

## **CHAPTER 3. REGISTRATION, PERMITS, FEES, AND OTHER REQUIREMENTS**

### **SUBCHAPTER A: SCOPE AND APPLICABILITY**

#### **§3.1 REGISTRATION REQUIRED**

- (a) Except for those types of wells listed in Subsection (c), all wells within the District whether exempt or non-exempt from permitting are required to be registered with the District on forms approved by the General Manager.
- (b) Registration of an existing, exempt well will provide the well owner or well operator of the well with evidence that the well existed before the effective date of these Rules for purposes of determining historic user status. Registration of an existing, exempt well will also include the well in the spacing protections provided by Chapter 6.
- (c) The following types of wells are not required to be registered with the District: leachate wells, extraction wells, injection wells, relief wells, and dewatering wells.

#### **§3.2 REGISTRATION OF EXISTING WELLS**

- (a) The well owner or well operator of an existing well, except for those types of wells listed in Subsection 3.1(c), located in the District shall register the well by completing an application form provided by the District and submitting the completed form to the District.
- (b) District staff will review the application and make a preliminary determination of whether the well meets the exemptions from permitting provided in Section 3.5. If the preliminary determination is that the well is not exempt, the District staff will inform the registrant of any further application information or fees required to process the application as a permit application.
- (c) The well owner or well operator of an existing well must be fully compliant with all registration requirements and other applicable provisions of these Rules by December 31, 2004.

#### **§3.3 REGISTRATION OF NEW WELLS**

- (a) All new wells, except for those types of wells listed in Subsection 3.1(c), must be registered by the well owner or well operator, or the water well driller prior to being drilled, equipped or completed.
- (b) The owner, operator, or water well driller shall register the new well by completing an application form provided by the District and submitting the application to the District for review and approval. District staff will review the application and make a preliminary determination of whether the well meets the exemptions from permitting and will inform



the registrant of their determination within five business days of receipt of the completed application.

- (c) If the staff's preliminary determination is that the well is exempt, the registrant may begin drilling or other activity immediately upon receiving the approved registration.
- (d) If the preliminary determination is that the well is not exempt, the District staff will inform the registrant of any further application information or fees required to process the application as a permit application.
- (e) If the preliminary determination is that the well is not exempt, the well may not be drilled, equipped, completed, or substantially altered without first obtaining the appropriate permit or amendment thereto from the District.
- (f) A violation of this Rule occurs on the first day the drilling, equipping, completion, or alteration without the appropriate registration or permit begins and continues each day thereafter until the appropriate registration or permit is issued.
- (g) A registration will expire and be considered null and void by the District if the well is not drilled within six months of the date the registration is approved. The registrant must file a new registration application and receive approval from the District before drilling may commence.

### **§3.4 PERMIT REQUIREMENTS**

- (a) Except as otherwise stated in Subsection (e) of this section, a permit from the District is required prior to drilling, equipping, completing, operating, or producing groundwater from any non-exempt well within the District. It is a violation of these Rules for a well owner or well operator, the water well driller, or any other person acting on behalf of the well owner or well operator, to drill, equip, complete, operate, or produce groundwater from a non-exempt well within the District without first obtaining the proper permit or permit amendment.
- (b) A well must remain properly permitted unless and until the power source is disconnected or the well casing or discharge pipe is capped or plugged.
- (c) An application for a permit, permit amendment, or permit renewal shall be submitted in accordance with Subchapter B of this Chapter.
- (d) The well owner or well operator of an existing well or an applicant for a new well must be fully compliant with the permitting requirement of this section by March 1, 2005.
- (e) The District shall issue the following types of permits:
  - (1) Drilling Permits;
  - (2) Operating Permits; and
  - (3) Export Permits.

### **§3.5 EXEMPTIONS FROM PERMITTING**

- (a) The following wells are not required to have a permit from the District:
  - (1) a well used solely for domestic use or for providing water for livestock or poultry that is either drilled, completed, or equipped so that it is incapable of producing more than 25,000 gallons of groundwater per day (17.36 gpm);
  - (2) a well used solely to supply water for a rig that is actively engaged in drilling or exploration operations for an oil or gas well permitted by the Railroad Commission of Texas provided that the person holding the Railroad Commission permit is responsible for drilling and operating the water well and the well is located on the same lease or field associated with the drilling rig;
  - (3) a temporary water well used solely to supply water for a rig that is actively engaged in drilling a groundwater production well permitted by the District;
  - (4) a water well authorized under a permit issued by the Railroad Commission of Texas under Natural Resources Code Chapter 134, provided the withdrawals are no greater than the amount necessary for mining activities specified in the Railroad Commission permit, regardless of any subsequent use of the water;
  - (5) a well used for domestic use or agricultural use if the well owner or well operator provides a signed statement that the well will not produce more than five million gallons (15.34 acre feet) of water per year;
  - (6) leachate wells, extraction wells, injection wells, relief wells, and dewatering wells; and
  - (7) monitoring wells that produce less than 5,000 gallons per year.
- (b) A well exempt under Subsection (a) will lose its exempt status and the well owner or well operator must obtain a permit to continue operating the well if the well is subsequently used for a purpose or in a manner that is not exempt under Subsection (a).
- (c) An well owner or well operator of a well exempt under Subsection (a)(3) shall equip the well with a meter meeting the specifications provided in Chapter 4 of these Rules and shall report monthly to the District:
  - (1) the total amount of water withdrawn during the month;
  - (2) the quantity of water necessary for mining activities; and
  - (3) the quantity of water withdrawn for other purposes.
- (d) In order to determine if a well is exempt under Subsection (a)(4), the well owner or well operator shall submit meter readings verifying the amount of annual production from the

well. Meter readings must be recorded monthly, and reported annually on a form provided by the District.

- (e) A water well exempt under Subsection (a) shall be:
  - (1) registered in accordance with these Rules; and
  - (2) equipped and maintained so as to conform to the District's rules requiring installation of casing, pipe, and fittings to prevent the escape of groundwater from a groundwater reservoir to any reservoir not containing groundwater and to prevent the pollution or harmful alteration of the character of the water in any groundwater reservoir.
- (f) The driller of a well exempted under Subsection (a) shall file the drilling log with the District.
- (g) Groundwater withdrawn from a well exempt from permitting under this section and subsequently exported outside the boundaries of the District requires notice to the District and is subject to any applicable production and export fees.
- (h) A water well exempt under subsection (a)(2) and (a)(3) must either be plugged or transferred to the owner of the surface estate within 90 days after the exploration or mining operations are complete and well owner or well operator shall provide notice to the District that the plugging or transfer is complete.

### **§3.6 HISTORIC USER STATUS**

- (a) A well owner or well operator of an existing, non-exempt well that was completed and operational prior to December 31, 2014 will be granted historic user status for the well.
- (b) Well owners or well operators who meet the requirements of this section and submit the appropriate information with their permit application or permit renewal application will be granted historic user status and classified as historic users. Well owners that meet the definition of interim historic users will be classified as such.
  - (1) The amount of historic use will be based on either:
    - (i) evidence of actual beneficial use without waste during any three consecutive years during the historic use period as evidenced by usage reports based on meter readings; or
    - (ii) the maximum number of acres actually irrigated and reported to the District during any three consecutive years during the historic period, multiplied by the presumed amount for beneficial use per acre for the reported crop as established under subsection (c).
  - (2) The amount of historic use for municipal/industrial users will be based on the highest use during any one calendar year during the historic period, times three.

- (3) The amount of historic use for an interim historic user will be based on the average amount of groundwater actually withdrawn and beneficially used during calendar year 2013 or 2014 (or an average of both years if groundwater is withdrawn during both years) times three.
- (c) Presumptions for the amount of groundwater beneficially used during the historic use period shall be established by Board resolution providing a schedule for each crop or beneficial use category.
- (d) Historical user status is granted conditionally and is dependent on the specific owner and type of use. Historical user status is not a vested right of the permittee and may not be transferred by the permittee. The Board will transfer a historic user status designation to a replacement well or to a person who purchases or otherwise receives ownership of a well owned by a historic user provided that the new well owner or well operator maintains the same type of use of the well and fulfills any applicable requirements of the District. Historical user status may be revoked by the Board for violation of any terms or conditions of the permit, obtaining the permit by misrepresentation or failure to disclose relevant facts, or failure to comply with any applicable rules, regulations, fee schedule, special provisions, requirements, or orders of the District.
- (e) The addition of new wells for groundwater withdrawals authorized for aggregation pursuant to Section 3.21 does not affect the well owner's status as an historic user or the preservation of historic use as to all such withdrawals except to the extent that any increase in the total amount of withdrawals authorized is attributed to the new wells.
- (f) The District reserves the right to amend this section to expand the historic user classification to include additional permittees based on the hydrogeological conditions of the aquifer and other data and information collected by the District.

### **§3.7 REPEALED**

## SUBCHAPTER B: APPLICATION REQUIREMENTS AND PROCESSING

### §3.10 PREPARATION OF AN APPLICATION

- (a) **Form of Application.** Application for a well registration, permit, permit amendment, or permit renewal shall be made on forms provided by the District. Applications must be in writing and sworn to.
- (b) **Proper Registrant, Applicant, or Declarant.** The application must be submitted and signed by the well owner or well operator, or an authorized agent of the well owner or well operator. The agent may be required to provide the District with a notarized authorization from the landowner.
- (c) **Completeness of an Application.** An application shall be considered administratively complete if it includes all information required to be included in the application; is properly completed and signed; is accompanied by payment of all applicable fees, including any penalties or past due fees; and includes any maps, documents, or supplementary information the applicant wants the Board to consider. A determination of administrative completeness will be made by the General Manager.
- (d) **Action on Incomplete Applications.** The District will not take action on an application that is not administratively complete or has not proceeded in a manner consistent with District Rules. An application may be rejected as not administratively complete if the District finds that substantive information required by the application or District Rules is missing, false, or incorrect. Applicants submitting incomplete applications will be notified by the District in writing.

### §3.11 REQUIREMENTS FOR APPLICATIONS

- (a) A separate application is required for each well.
- (b) **Content Requirements.** An application must contain the following information in sufficient detail to be acceptable to the District:
  - (1) **Minimum Requirements.** An administratively complete application must include all of the following unless waived by the Board:
    - (A) the name, mailing address, and phone number of the applicant and the owner of the property on which the well is or will be located;
    - (B) if the applicant is other than the owner of the property or authorized agent for the owner of the property, documentation establishing the applicable authority to construct and operate a well for the proposed use;

- (C) a detailed statement of the nature and purpose of the various proposed uses and the amount of groundwater proposed to be used for each purpose, including the anticipated pumpage volumes for each year of the permit term, the number of cultivated acres being irrigated and estimated crop type, if applicable, and any alternative water sources being used by the applicant;
  - (D) the location of the well and the estimated maximum instantaneous rate at which water will be withdrawn from the well; and for a proposed aggregate system, a description of the system and the estimated annual pumpage for the system;
  - (E) the proposed location(s) of use of the water from the well;
  - (F) information related to the proposed well, including:
    - i. total depth of the well;
    - ii. casing size, outside casing diameter, inside casing diameter, proposed screening intervals;
    - iii. type and capacity of the pump;
    - iv. depth to pump setting;
    - v. inside diameter of the pump (discharge);
    - vi. pump (or bowl) diameter; and
    - vii. pump horsepower;
  - (G) evidence that the water withdrawn under the permit will be put to a beneficial, non-wasteful use at all times and that the applicant will comply with all District Rules, orders, and permit provisions;
  - (H) a water well closure plan or a declaration that the applicant will comply with well plugging and capping guidelines set forth in these Rules and will report well closures to the District;
  - (I) water conservation plan, if the applicant is required by law to have a water conservation plan;
  - (J) a drought contingency plan, if the applicant is required by law to have a drought contingency plan; and
  - (K) any other information the applicant wants the Board to consider or believes is necessary for the evaluation of the application by the Board.
- (2) **Additional Requirements.** An administratively complete application for an export permit must include the following additional information:
- (A) the location of the proposed receiving area for the water to be transferred and the availability of water in the District and in the proposed receiving area during the period for which the water supply is requested;
  - (B) a detailed statement of the nature and purpose of the various proposed uses in the proposed receiving area and the amount of groundwater to be used for each purpose;

- (C) information describing the projected effect of the proposed exportation of water on aquifer conditions, depletion, subsidence, and existing permit holders or other groundwater users within the District;
  - (D) evidence that the project is included in the current approved regional water plan or State Water Plan; and
  - (E) a technical description of the facilities to be used for transportation of the groundwater and a time schedule for construction thereof.
- (c) **Hydrogeological Assessment and Aquifer Test Report.** An administratively complete application must be accompanied by a current hydrogeological assessment of the projected effects of the requested groundwater use and an aquifer test report under the following conditions:
- (1) An application for a new well that involves the production of more than 1800 acre-feet of groundwater annually;
  - (2) An application for a new well that will be aggregated by the District with other new or existing wells that involves the aggregate production of more than 1800 acre-feet of groundwater annually;
  - (3) An application for an amendment to an existing permit that would:
    - (A) increase the total authorized withdrawals to an amount greater than has been authorized by any previous permit issued for production from that well or well system; and
    - (B) increase the total or aggregate production to more than 1800 acre-feet of groundwater annually.

The requirements of this subsection do not apply to a permit application for a replacement well.

- (4) The hydrogeological assessment must address the area of influence, drawdown, and other pertinent information required by the District. The assessment must address the ultimate planned use of the well and the impacts of that use. The assessment shall be prepared by a Professional Geoscientist. The assessment shall include hydrogeologic information addressing and specifically related to the proposed water pumpage levels at the proposed pumpage site. Applicants may not rely solely on assessments or reports previously filed with or prepared by the District. The Board shall make the final determination of whether a hydrogeological assessment meets the requirements of this subsection. An application will not be considered administratively complete unless the assessment is approved by the Board.
- (5) An aquifer test report must be submitted within 60 days of the date the well construction is completed. The well must be equipped for the test to produce water at a rate similar to its ultimate planned use, and the report must address the impacts

of that use including the area of influence, drawdown, recovery time, and other pertinent information required by the District. The report must address the ultimate planned use of the well and the impacts of that use. The report shall be prepared by a Professional Geoscientist. Applications may not rely solely on studies or reports previously filed with or prepared by the District. The Board shall make the final determination of whether an aquifer test report meets the requirements of the subsection. Failure to submit an aquifer test report is a violation of these Rules and shall be grounds for cancellation of the permit.

- (d) **Fees Included with Application.** The application must be accompanied by the application processing fee, inspection fee, or other fees as appropriate. Such fees must be paid before an application may be declared administratively complete. Application processing fees are non-refundable.
- (e) **Activities Not Considered Export.** For purposes of this section, the following activities are not considered to be an export of groundwater:
  - (1) the export of groundwater from the District for incidental use as defined in Chapter 2 of these Rules;
  - (2) the export of groundwater for an agricultural operation that overlaps or is adjacent to the District boundary; or
  - (3) the export of groundwater that occurs as a result of the distribution of water within a single, aggregate system of a retail public utility that overlaps the District boundary.

### **§3.12 SCHEDULING AND NOTICE OF HEARING ON AN APPLICATION**

- (a) **General Manager Recommendation.** Once an application has been declared administratively complete by the General Manager, a technical review of the application will be performed and the General Manager will prepare a recommendation to the Board. The General Manager's recommendation shall include a summary of the facts related to the application and General Manager's recommendations for Board action on the application.
- (b) **Scheduling of Hearing.** Unless these Rules specifically provide that a hearing is not required for an application, the General Manager or Board will schedule the application for a hearing at a regular or special meeting of the Board. The Board may schedule hearings for additional dates, times, and places if the hearing is to be presided over by a hearings examiner. The General Manager or Board may schedule more than one application for consideration at a hearing. Well registrations do not require a hearing or Board action.
- (c) **Notice of Hearings.** The General Manager shall give notice of all hearings involving permit applications in the following manner:



- (1) Notice of the date, time, and location of the hearing shall be sent, by certified mail, return receipt requested, to the applicant in writing at least ten calendar days before the date of the hearing. The notice to the applicant shall include the General Manager's recommendation on the application.
  - (2) Notice of the hearing shall be published at least once in a newspaper of general circulation within the District. The date of publication may not be less than ten calendar days before the date of the hearing.
  - (3) A copy of the notice shall be posted at the District office and at the county courthouse in the place where notices are usually posted. The date of posting may not be less than ten calendar days before the date of the hearing.
- (d) **Contents of Notice.** The notice shall include:
- (1) the name of the applicant;
  - (2) the date, time, and location of the hearing;
  - (3) the address or approximate location of the well or proposed well;
  - (4) a brief explanation of the proposed permit or permit amendment, including any requested amount of groundwater, the purpose of the proposed use, and any change in use; and
  - (5) any other information the General Manager or Board deems relevant or appropriate.

### **§3.13 HEARING PROCEDURES**

- (a) **General Provisions.** The board president, or another board member designated by the president, or the hearings examiner shall serve as the presiding officer for the hearing.
- (b) **Hearing Registration.** The District may require each person who attends a hearing to submit a hearing registration form stating the person's name, address, whom the person represents, and whether the person wishes to testify.
- (c) **Conduct of Hearings.** Hearings will be conducted in the manner the presiding officer deems most suitable to conveniently, inexpensively, and expeditiously provide a reasonable opportunity for interested persons to submit relevant data, views, or arguments, in writing or orally. In addition, the presiding officer may:
  - (1) convene the hearing at the time and place specified in the notice;
  - (2) set any necessary additional hearing dates;
  - (3) establish the order for presentation of evidence;
  - (4) administer oaths to all persons presenting testimony;

- (5) examine persons presenting testimony;
  - (6) limit testimony or the presentation of evidence to persons who, in the presiding officer's determination, are affected by the subject matter of the hearing;
  - (7) allow testimony to be submitted in writing and may require that written testimony be sworn to;
  - (8) ensure that information and testimony are introduced as conveniently and expeditiously as possible without prejudicing the rights of any party; and
  - (9) prescribe reasonable time limits for testimony and the presentation of evidence.
- (d) **Continuance.** The presiding officer may continue a hearing from time to time and from place to place without providing notice under Section 3.12 by announcing at the hearing the time, date, and location of the continued hearing.
- (e) **Recording.** The District shall prepare and keep a record of each hearing in the form of either minutes, or audio or video recording, or court reporter transcription, or the report described by Subsection (f) of this section. If a hearing is transcribed at the request of a party to the hearing, the presiding officer may assess the costs associated with producing the transcript to one or more parties. If a hearing involves a contested application, then the District shall keep a record of the hearing in the form of audio or video recording or a court reporter transcription.
- (f) **Report.** The presiding officer shall submit a report to the Board not later than the 30th day after the date a hearing is concluded, unless the hearing was conducted by a quorum of the board. If the hearing was conducted by a quorum of the board, the presiding officer shall determine at the presiding officer's discretion whether to prepare and submit a report to the Board under this section. The report must include:
- (1) a summary of the subject matter of the hearing;
  - (2) a summary of the evidence or public comments received; and
  - (3) the presiding officer's recommendations or a proposal for decision for board action on the subject matter of the hearing.

### **§3.14 ACTION ON APPLICATIONS**

- (a) Before granting or denying a permit, in whole or in part, the District shall consider whether the application conforms to the requirements prescribed by these Rules and Texas Water Code Chapter 36 and is accompanied by the prescribed fees and whether the applicant is in compliance with the District's rules.
- (b) An application shall be considered administratively complete if it includes all required information; is signed; is accompanied by payment of all applicable fees, including any penalties or past due fees; and includes any maps, documents, or supplementary

information the applicant wants the Board to consider. A determination of administrative completeness will be made by the General Manager.

- (c) The District will not take action on an application that is not administratively complete or has not proceeded in a manner consistent with District Rules. An application may be rejected as not administratively complete if the District finds that substantive information required by the application or District staff is missing, false, or incorrect. Incomplete applications will be returned to the applicant with a list of deficiencies and may be reconsidered once the deficiencies are corrected.
- (d) The General Manager will schedule administratively complete applications for a public hearing, and shall publish notice of the public hearing in accordance with these rules.
- (e) In determining whether to issue a permit, and in setting, the terms and provisions of the permit including the maximum authorized withdrawal, the District shall consider the purposes of the District and all other relevant factors, including, but not limited to:
  - (1) the amount and purposes of use for which water is needed;
  - (2) whether the proposed use of water is dedicated to a beneficial, non-wasteful use;
  - (3) whether the proposed use of water is consistent with the District's certified groundwater management plan and any applicable spacing requirements, production limits, and drought restrictions;
  - (4) the projected effect of the proposed use on aquifer conditions, including depletion, subsidence, spring flow, impacts on groundwater quality, or effects on existing permit holders or other groundwater users within the District;
  - (5) whether the applicant has agreed that reasonable diligence will be used to conserve water and protect groundwater quality and that the applicant will follow well plugging guidelines at the time of well closure; and
  - (6) whether the applicant is in compliance with all applicable District Rules.
- (f) The District shall make a written determination granting or denying, in whole or in part, the application.

### **§3.15 TERM OF PERMITS**

- (a) Permit terms are as follows:
  - (1) A drilling permit shall be considered null and void by the District if the well is not drilled and completed within twelve months of the date the permit is issued. The applicant must file a new permit application and obtain a new permit before drilling may commence.

- (2) Operating Permits are effective for a term of three years, unless otherwise stated on the permit. The Board may issue an operating permit with a term longer than three years, but not to exceed five years, when doing so aids the District in the performance of its duties and accomplishing the goals of the Enabling Act. The Board may issue an operating permit with a term of less than three years for the purpose of causing the permit to align with a renewal schedule established by the Board.
  - (3) Export Permits are effective for a term of three years if construction of a conveyance system has not been initiated prior to the issuance of the permit; or 30 years if construction of a conveyance system has been initiated prior to the issuance of the permit. A permit issued for a 3-year permit term shall automatically be extended to 30 years if construction of a conveyance system is begun before the expiration of the initial 3-year term.
- (b) The permit term will be shown on the permit.

### **§3.16 PERMIT ISSUANCE AND FORMAT**

- (a) **Permit Contents.** The permit shall include the following information in a format approved by the General Manager:
  - (1) the name and address of the person to whom the permit is issued;
  - (2) the state well number or District-assigned well number for the well;
  - (3) the date the permit is issued;
  - (4) the date the permit is to expire;
  - (5) the location of the well(s);
  - (6) the maximum withdrawal authorized during the permit term;
  - (7) the type or purpose(s) of use of the groundwater;
  - (8) the place of use of the groundwater;
  - (9) the historic user status of the permittee, if applicable;
  - (10) a requirement that the water withdrawn under the permit be put to a beneficial use at all times;
  - (11) any other conditions, provisions, or restrictions the District prescribes; and
  - (12) any other information the District deems necessary.
- (b) **Corrections or Administrative Modifications.** The General Manager, on his own or at the request of the permittee, may make non-substantive corrections or administrative modifications to any permit either by reissuing the permit or by issuing an endorsement to

the permit, without observing formal amendment or public notice procedures. The General Manager must notify the permittee and file a copy of the endorsement or corrected permit in the District's official records.

### **§3.17 PERMIT CONDITIONS**

- (a) All permits are granted subject to these Rules, orders of the Board, and the laws of the State of Texas. Each permit issued shall be subject to the following conditions:
  - (1) The permit is granted in accordance with the provisions of the Enabling Act in conjunction with Texas Water Code Chapter 36, and the Rules and orders of the District.
  - (2) The permit confers no vested rights in the holder. The permit may be revoked or suspended or its conditions may be modified or amended pursuant to the requirements of the Enabling Act and any applicable Rules and orders of the District.
  - (3) The drilling and operation of the well for the authorized use shall be conducted in such a manner as to avoid waste, pollution, or harm to the aquifer.
  - (4) Each permitted well shall be equipped with a functioning water meter, meeting AWWA standards for line size, pressures, and flows, and all bypasses must be metered. The permittee shall maintain records of the amount of groundwater withdrawn each month, the purpose of the withdrawal, and the total amount of water exported, if any. Those records must be available for inspection by District representatives. Monthly use shall be reported to the District in the annual pumpage report on a form approved by the District. Immediate written notice shall be given to the District in the event a withdrawal exceeds the quantity authorized by the permit.
  - (5) The well site shall be reasonably accessible to District representatives for inspection. The permittee agrees to cooperate fully in any reasonable inspection of the well site and related monitoring or sampling by District representatives.
  - (6) The application pursuant to which a permit has been issued is incorporated in the permit, and the permit is granted on the basis of and contingent upon the accuracy of the information supplied in that application and in any amendments thereof. A finding that false information has been supplied shall be grounds for immediate revocation of the permit. In the event of conflict between the provisions of the permit and the contents of the application, the provisions of the permit shall control.
  - (7) Driller's logs must be submitted to the District within sixty (60) days of the drilling of a well. Failure to submit a driller's log will be grounds for revocation of a permit.
  - (8) Violation of the permit's conditions, requirements, or special provisions, including pumping amounts in excess of authorized withdrawal, is a violation of these Rules and shall be punishable by civil penalties as provided by the Enabling Act and these Rules. Each day a violation continues is a separate violation, and each day pumping continues after reaching the amount authorized to be withdrawn on the permit constitutes a separate violation.

- (9) If special provisions on a permit are inconsistent with other provisions or regulations of the District, the special provisions shall prevail.
- (10) Public water system permittees should maintain at least 85 percent accountability. If losses or unaccounted for water exceeds 15 percent, the District may require the public water system permittee to submit a report to the District outlining the steps the permittee will take to improve system accountability. Unaccounted for water is presumed to be waste unless the permittee can provide evidence the water was put to a beneficial use.
- (b) In addition to the standard permit provisions, the Board may add special permit provisions to address specific circumstances for that permit or pumping location.
- (c) If the hydrogeological assessment, aquifer test report or other evidence indicates a likelihood of unreasonable off-site impact from well operations, the Board may add a special provision requiring the permittee to install monitoring wells. “Unreasonable off-site impacts” include significant, sustained aquifer drawdown that may impact neighboring wells or result in subsidence.
- (d) If at any time the board receives evidence that an operating well or well system is causing harm to the aquifer or neighboring properties, causing unreasonable off-site impacts, causing subsidence, the Board may, on its own motion, reopen the permit for additional hearings. At the conclusion of the hearing the Board may revoke, suspend, terminate, cancel, modify or amend the permit in whole or in part as needed to alleviate the harm.

### **§3.18 PERMIT RENEWAL**

- (a) Well owners or well operators shall make application to renew permits required under these Rules prior to the expiration of the current permit term. A permit expires on the date the permit term ends unless the permit is renewed prior to that date. The Board may continue a permit while considering an application to renew that permit, and an Operating Permit subject to automatic renewal under subsection (b) remains in effect until the final settlement or adjudication on the matter of the substantive violation. An application to renew a permit must be filed on a form provided by the District. The well owner or well operator shall indicate on the renewal application form whether any changes to the well, well operations, purpose of use, or special conditions are requested.
- (b) Operating Permit renewals shall be approved by the General Manager without notice or hearing if:
  - (1) the application is submitted in a timely manner and accompanied by any required fees in accordance with district rules; and
  - (2) the permit holder is not requesting a change related to the renewal that would require a permit amendment under district rules.
- (c) The General Manager may not approve an Operating Permit renewal application if the applicant:

- (1) is delinquent in paying a fee required by the district;
  - (2) is subject to a pending enforcement action for a substantive violation of a district permit, order, or rule that has not been settled by agreement with the district or a final adjudication; or
  - (3) has not paid a civil penalty or has otherwise failed to comply with an order resulting from a final adjudication of a violation of a district permit, order, or rule.
- (d) If the well owner or well operator seeks, as part of the renewal application, to increase the amount of authorized withdrawal, or otherwise change any of the permit terms or conditions that would require a permit amendment, the application will be scheduled for a hearing and consideration by the Board under Section 3.12. If the requested changes or amendments are denied, the permit shall be renewed under the original permit conditions as it existed before the permit amendment process, unless the district proposes an amendment under subsection (e). During consideration of the permit renewal process, the permit, as it existed before the permit amendment process, remains in effect until the later of:
- (1) the conclusion of the permit amendment process, as applicable; or
  - (2) final settlement or adjudication on the matter of whether the change to the permit requires a permit amendment.
- (e) The district may initiate an amendment to an Operating Permit, in connection with the renewal of a permit or otherwise, in accordance with these rules. If the district initiates an amendment to an operating permit, the permit as it existed before the permit amendment process shall remain in effect until the conclusion of the permit amendment or renewal process, as applicable. If aquifer conditions at or near the well or well field indicate excessive drawdown or subsidence, or if aquifer conditions indicate the need for groundwater withdrawal rate reduction, the Board may renew the permit at a lower authorized withdrawal amount or with additional special provisions either limiting the rate of withdrawal or requiring other adjustments to mitigate the impact of the groundwater withdrawals. The Board may consider waivers signed by landowners affected by the aquifer drawdown in setting the special permit provisions.
- (f) Well owners or well operators may make application to renew Export Permits required under these Rules prior to the expiration of the permit term. Export Permit renewals may be approved by the General Manager without notice or hearing if the amount of authorized export remains the same or decreases and the conditions listed in the permit have not changed, or the General Manager may refer the permit renewal to the Board. Export permits will renew automatically to a term that is not shorter than the term of the operating permit for the production of water to be transferred that is in effect at the time of the extension and for each additional term for which that operating permit for production is renewed or remains in effect. The renewed Export Permit continues to be subject to conditions contained in the permit as issued before the renewal unless amended by Board action.

### **§3.19 PERMIT AMENDMENTS**

- (a) It is a violation of these Rules for a permittee to violate any condition, provision, or restriction contained in a permit issued by the District. A permittee must apply for and receive an amendment to their permit prior to changing any term, provision, or restriction in the permit.
- (b) Amendment Types:
  - (1) Minor amendments are a request to:
    - (A) change the name or address of the well owner;
    - (B) decrease the maximum authorized withdrawal;
    - (C) increase the maximum authorized withdrawal by ten percent or less of the total permitted pumpage for users permitted for more than 12,000,000 gallons annually;
    - (D) increase the maximum authorized withdrawal by up to 2,000,000 gallons annually for users permitted for 12,000,000 gallons or less;
    - (E) convert two or more wells individually permitted by the same permittee into an aggregate system under one permit; and
    - (F) transfer of a permit in its entirety to a new landowner, well owner or well operator.
  - (2) Major amendments are requests not listed as a minor amendment.
- (c) Minor amendments may be granted by the General Manager without notice, hearing, or further action by the Board. If two or more minor amendments are requested during any permit term for an increase in maximum authorized withdrawal, and the combined increase in volume requested in the amendments exceeds the limits described in Subsection (b) for minor amendments, then the amendment will be considered a major amendment.
- (d) Major amendments shall be subject to all the requirements and procedures applicable to issuance of a new permit for a new well.
- (e) An application for permit amendment shall be made on forms supplied by the District and a processing fee established by the Board. No application processing fee will be required from permittees requesting a decrease in maximum authorized withdrawal.
- (f) An amendment to change the name of a well owner must be submitted within 90 days of the transfer of ownership, and the owner's name on file with the District shall be responsible for all forms, reports and fees due until the District approves the amendment.



- (g) A permit amendment to increase the amount of groundwater authorized to be withdrawn during a multi-year permit term expires at the end of that permit term and is considered a regular permit. Historic Use permits amended to change the amount of groundwater authorized to be withdrawn, the place of use, or the purpose of use, forfeit Historic Use protections for that portion of the permit that is amended.

### **§3.20 PERMIT REVOCATION, CANCELLATION, OR MODIFICATION**

- (a) A permit is not a vested right of the holder.
- (b) After notice and an opportunity for hearing, a permit may be revoked, suspended, terminated, canceled, modified, or amended in whole or in part for cause, including, but not limited to (i) violation of any conditions of the permit, (ii) obtaining the permit by misrepresentation or failure to disclose relevant facts, or (iii) failure to comply with any applicable Rules, regulations, fee schedule, special provisions, requirements, or orders of the District. The permittee shall furnish to the District upon request, and within a reasonable time, any information to determine whether cause exists for revoking, suspending, terminating, canceling, modifying, or amending a permit.

### **§3.21 AGGREGATION**

- (a) In issuing a permit, the authorized withdrawal for a given well may be aggregated, at the discretion of the District, with the authorized withdrawal from other permitted wells designated by the District. The geographic location of each well and integrated distribution systems will be considered in determining whether or not to allow aggregation of withdrawal of groundwater.
- (b) For the purpose of categorizing wells by the amount of groundwater production, when wells are permitted with an aggregate withdrawal, the aggregate value shall be assigned to the group, rather than allocating to each well its prorated share or estimated production. Water withdrawn from each well shall be independently metered.

### **§3.22 TEMPORARY EMERGENCY APPROVALS**

- (a) **Basis for Temporary Emergency Permit.** Upon application to the District, the General Manager may issue a temporary emergency permit that authorizes the withdrawal of water from a well not currently drilled or permitted, or from a permitted well that has already pumped the full amount authorized by the permit. An application for a temporary emergency permit must present sufficient evidence that:
  - (1) no suitable alternative supply of water is immediately available to the applicant; and
  - (2) an emergency need for the groundwater exists such that issuance of the permit is necessary in order to prevent an immediate and serious threat to human life or health or to prevent extensive and severe property damage or economic loss to the applicant or intended recipient of the water.

- (b) **Action on Request.** The General Manager may rule on any application for a temporary emergency permit without notice, hearing, or further action by the Board, or with such notice and hearing as the General Manager deems practical and necessary under the circumstances. The General Manager may deny an application for a temporary emergency permit on any reasonable ground, including, but not limited to, a determination that the applicant is currently in violation of these Rules or Texas Water Code Chapter 36, that the applicant has a previously unresolved violation on record with the District, or that the application does not meet the requirements of this Rule. Written notice of the ruling shall be given to the applicant. Any applicant may appeal the General Manager's ruling by filing, within ten business days of the General Manager's ruling, a written request for a hearing before the Board. The Board will hear the applicant's appeal at the next available regular Board meeting.
- (c) **Board notification.** The General Manager shall inform the Board of any temporary emergency permits granted. On the motion of any Board member, and a majority concurrence in the motion, the Board may overrule the action of the General Manager.
- (d) **Permit Fee.** The permit fee to be assessed for a temporary emergency permit under this Rule shall be the same as a permit issued under Section 3.14.
- (e) **Term of Temporary Emergency Permit.** No temporary emergency permit may be issued unless an application for a permit issued under Section 3.14 has been filed with the District addressing the same well. The term of any temporary emergency permit issued by the General Manager under this rule shall extend only until the Board makes a final decision on the application for the permit under Section 3.14.

### **§3.23 FINAL DECISION: APPEAL**

- (a) **Board Action.** After the record is closed and a permitting matter is submitted to the Board, the Board may take the matter under advisement, continue it from day to day, reopen or rest the matter, refuse the action sought, grant the action sought in whole or part, or take any other appropriate action. Board action takes effect at the conclusion of the meeting in which the Board took the action and is not affected by a request for rehearing.
- (b) **Requests for Rehearing.** A decision of the Board may be appealed by requesting a rehearing before the Board within 20 calendar days of the Board's decision. Such a rehearing request must be filed at the District Office in writing and must state clear and concise grounds for the request. Such a rehearing request is mandatory with respect to any decision or action of the Board before an appeal may be brought. The Board must consolidate requests for rehearing filed by multiple parties to one contested case hearing, but only one rehearing may be held per application. The Board's decision is final and appealable if no request for rehearing is made within the specified time, upon the Board's denial of the request for rehearing, or upon the Board's rendering of a decision after rehearing. If the rehearing request is granted by the Board, the date of the rehearing will be within 45 calendar days thereafter unless otherwise agreed to by the parties to the proceeding, and the Board shall make a final decision on the application not later than the 90th day after the date of the decision by the Board that was subject to the motion for rehearing. The failure of the Board to grant or deny a request for rehearing within 90 calendar days of the date of submission will be deemed to be a denial of the request.

- (c) **Requests for Rehearing of a Contested Case Hearing.** For any matter considered during a contested case hearing, only a party to the contested case proceeding may file a motion for rehearing. On or before the date of filing of a motion for rehearing, the party filing the motion shall mail or deliver a copy of the motion to all parties with certification of service furnished to the District. The motion shall contain:
- (1) the name and representative capacity of the person filing the motion;
  - (2) the style and official docket number assigned by the hearings examiner;
  - (3) the date of the decision or order; and
  - (4) the grounds for the motion, including a concise statement of each allegation of error.
- (d) **Costs of Record on Appeal.** A party who appeals a final decision in a contested case shall pay all costs of preparation of the record of the proceeding that is required to be transmitted to the reviewing court. A charge imposed is considered to be a court cost and may be assessed by the court in accordance with the Texas Rules of Civil Procedure.
- (e) **Appeal of Final Decision.** Not later than the 60th day after the date on which the decision became final and appealable, parties affected by the final decision of the Board in a contested case may file suit under TEX. WATER CODE § 36.251, to appeal the decision. A party may not file suit if a motion for rehearing was not timely filed. The record in a contested case hearing shall include the following:
- (1) all pleadings, motions and intermediate rulings;
  - (2) evidence received or considered;
  - (3) a statement of matters officially noticed;
  - (4) questions and offers of proof, objections and rulings on them;
  - (5) summaries of the results of any conferences held before or during the hearing;
  - (6) proposed findings, exceptions and briefs;
  - (7) any decision, opinion or report issued by the hearings examiner;
  - (8) pre-filed testimony;
  - (9) all memoranda or data submitted to or considered by the hearings examiner; and
  - (10) the final order and all interlocutory orders.

### **§3.24 APPLICABILITY**

Contested case hearings may be requested in connection with the following applications:

- (1) drilling permits;
- (2) operating permits;
- (3) export permits;
- (4) major amendment to any existing permit; and
- (5) appeals of proposed desired future conditions.

### **§3.25 PROCEDURAL OPTIONS AVAILABLE TO APPLICANTS**

- (a) Applicants filing applications subject to a contested case hearing may respond to the proposed action of the General Manager in the following manner:
  - (1) if the applicant agrees with the proposed action, and no other protests are filed against the application, the matter will be taken directly to the Board for final action as an uncontested matter;
  - (2) if the applicant disagrees with the proposed action, and no other protests are filed against the application, the applicant may offer to settle the matter. If the matter is settled, the application may be taken directly to the Board for final action. If the matter is unable to be settled, the application may be taken directly to the Board for final action as a contested matter, although one not referred to contested case hearing. The applicant, General Manager, and other affected persons may present their respective positions to the Board and allow the Board to take final action at the Board meeting without a contested case hearing; or
  - (3) file a notice of request for contested case hearing.
- (b) The Board will process the third-party request by first determining if the person has a personal justiciable interest in the application. In the event a third-party request is filed and approved, any settlement under one of the alternatives in Subsection (a) requires the consent of the third-party protestant.
- (c) Applicants choosing not to file a request for a contested case hearing and instead pursue one of the alternatives in Subsection (a), waive any right to a contested case hearing upon the expiration of the filing deadline.
- (d) The Board is not bound by a settlement agreed to by the parties.

### **§3.26 PERSONS ENTITLED TO A CONTESTED CASE HEARING**

The following persons or entities have a personal justiciable interest in, and are entitled to a contested case hearing on, applicable applications:

- (1) the applicant for the permit being contested;

- (2) a person that owns a registered or permitted well that may be adversely impacted if the protested application is granted.

### **§3.27 REQUESTS FOR CONTESTED CASE HEARING**

- (a) A request for a contested case hearing must be in writing and be filed on the date noticed for the public hearing before the end of the hearing, regardless of any continuance of the public hearing.
- (b) A contested case hearing request must substantially comply with the following:
  - (1) give the name, address, daytime telephone number, and fax number, of the person filing the request. If the request is made by a corporation, partnership, or other business entity, the request must identify the entity and one person by name, address, daytime telephone number, and fax number, who shall be responsible for receiving all official communications and documents for the entity;
  - (2) state the basis upon which the person believes that a contested case hearing is appropriate;
  - (3) state whether the person requesting the contested case hearing is the applicant for that permit, holder of another groundwater withdrawal permit, or owner of a registered well;
  - (4) request a contested case hearing;
  - (5) provide any other information requested in the notice of proposed action and technical summary; and
  - (6) be verified by an affidavit.
- (c) Where a request for a contested case hearing is filed by a person other than the applicant, a copy of that request must be served on the applicant at or before the time that the request is filed. The request shall include a certificate indicating the date and manner of service and the name and address of all persons served.
- (d) If a person is requesting a contested case hearing on more than one application, a separate request must be filed in connection with each application.

### **§3.28 PROCESSING OF HEARING REQUESTS**

- (a) If a complete hearing request is timely filed, District staff will schedule the hearing request for consideration by the Board.
- (b) At least 20 days prior to a meeting at which the Board will consider the request, District staff will provide notice to the applicant, General Manager and any persons who filed a timely hearing request.

- (c) Potential parties may submit a written response to the hearing request no later than 10 days before a Board meeting at which the Board will evaluate that request. Responses must be filed with the District and served on the General Manager, the applicant and any other persons who timely filed a hearing request in connection with that matter.
- (d) The person requesting a hearing may submit a written reply to a response no later than 5 days before the scheduled Board meeting at which the Board will evaluate the hearing request. All replies shall be filed with the District and served on the same day on the general manager, the applicant, and any other person who timely filed a hearing request.
- (e) The Board may refer the hearing request to SOAH instead of scheduling the hearing before the Board. Following the hearing, SOAH will provide a proposal for decision to the Board of Directors for action by the Board.
- (f) The presiding officer at the hearing shall determine how to apportion among the parties the costs related to:
  - (1) a contract for the service of a presiding officer; and
  - (2) the preparation of the official hearing record.

### **§3.29 ACTION BY BOARD**

- (a) The determination of whether a hearing request should be granted is not a contested case hearing.
- (b) The Board will evaluate the hearing request at a scheduled Board meeting and may determine that the person requesting the hearing:
  - (1) does not have a personal justiciable interest not common to the general public affected by the application and deny the hearing request; or
  - (2) has a personal justiciable interest relating not common to the general public affected by the application and schedule the application for a contested case hearing.
- (c) If the Board grants the request for a contested case hearing, the Board shall assign a Hearings examiner or delegate the matter to SOAH. The Hearings examiner shall:
  - (1) schedule a preliminary hearing;
  - (2) at least 21 days after the preliminary hearing, schedule an evidentiary hearing; and
  - (3) following the evidentiary hearing, prepare a proposal for decision including proposed findings of fact and conclusions of law, and transmit that proposal to the Board.

- (d) The Board shall schedule a final hearing where it will consider the evidence and testimony presented during the evidentiary hearing and the hearings examiner's proposal for decision.
- (e) Following the final hearing, the Board may:
  - (1) grant the application;
  - (2) grant the application with conditions; or
  - (3) deny the application.

### **§3.30 DELEGATION TO SOAH**

- (a) By order, the Board may delegate to SOAH the authority to conduct hearings designated by the Board.
- (b) If the Board refers a contested case hearing to SOAH, then the applicable rules of practice and procedure of SOAH (1 TEX. ADMIN. CODE Ch. 155) govern any contested case hearing of the District, as supplemented by this subchapter.
- (c) If the Board refers a contested case hearing to SOAH, the administrative law judge who conducts the contested case hearing shall serve as the hearings examiner and consider applicable District rules and policies in conducting the hearing. However, the District may not supervise the administrative law judge.
- (d) If the Board refers a contested case hearing to SOAH, the District may not attempt to influence the findings of facts or the administrative law judge's application of the law in a contested case hearing except by proper evidence and legal argument.
- (e) If requested by the applicant or other party to a contested case, the district shall contract with the State Office of Administrative Hearings to conduct the hearing. The party must file such a request not later than the 14th day before the date the evidentiary hearing is scheduled to begin. The Board order granting the contested case hearing may designate a location for the hearing inside the boundaries of the District or in Travis County at a location designated by SOAH. The party requesting the hearing before the SOAH shall pay all costs associated with the contract for the hearing and shall, before the hearing begins, deposit with the District an amount sufficient to pay the contract amount. At the conclusion of the hearing, the District shall refund any excess money to the paying party.

### **§3.31 SERVICE OF DOCUMENTS**

- (a) For any document filed with the hearings examiner in a contested case, the person filing that document must serve a copy on all parties.
- (b) A document presented for filing must contain a certificate of service indicating the date and manner of service and the name and address of each person served. The District may

authorize a document to be filed without a certificate of service but will require the certificate be served within three days thereafter.

### **§3.32 CONTINUANCES**

- (a) The hearings examiner may continue a contested case from time to time and from place to place.
- (b) When continuing a contested case hearing, the hearings examiner shall provide notice to all parties of the times and places at which the hearing will be continued.
- (c) If a contested case hearing is not concluded on the day it begins, the hearings examiner shall, to the extent possible, proceed with the hearing on each subsequent working day until the hearing is concluded.
- (d) Parties to a contested case hearing, with the approval of the hearings examiner, may agree to modify any time limit prescribed by these rules related to conducting contested case hearings.

### **§3.33 DESIGNATION OF PARTIES**

The following are parties in all contested cases:

- (1) the General Manager;
- (2) the applicant; and
- (3) a person who is granted a contested case hearing by Board action.

### **§3.34 DISCOVERY**

Discovery in contested case proceedings will be governed by Chapter 2001, Subchapter D, TEX. GOV'T CODE and Title 1, Section 155.31, TEX. ADMIN. CODE, as supplemented by this subchapter. Depositions in a contested case shall be governed by TEX. GOV'T CODE §§ 2001.096-2001.102.

### **§3.35 EXPENSES OF WITNESS OR DEPONENT**

- (a) A witness or deponent in a contested case who is not a party and who is subpoenaed or otherwise compelled to attend a hearing or a proceeding to give a deposition or to produce books, records, papers, or other objects that may be necessary or proper for the purposes of the contested case, is entitled to receive:
  - (1) 10 cents for each mile for going to and returning from the place of the hearing or deposition if the place is more than 25 miles from the person's place of residence and the person uses the person's personally owned or leased motor vehicle for the travel;



- (2) reimbursement of the transportation expenses of the witness or deponent for going to and returning from the place where the hearing is held or the deposition is taken, if the place is more than 25 miles from the person's place of residence and the person does not use the person's personally owned or leased motor vehicle for the travel;
  - (3) reimbursement of the meal and lodging expenses of the witness or deponent while going to and returning from the place where the hearing is held or deposition is taken, if the place is more than 25 miles from the person's place of residence; and
  - (4) \$10 for each day or part of a day that the person is necessarily present.
- (b) Amounts required to be reimbursed or paid shall be reimbursed or paid by the party at whose request the witness appears or the deposition is taken.
  - (c) The District may directly pay a commercial transportation company for the transportation expenses or a commercial lodging establishment for the lodging expenses of a witness or deponent if this section otherwise requires the District to reimburse the witness or deponent for those expenses.
  - (d) The District may not pay a commercial transportation company or commercial lodging establishment or reimburse a witness or deponent for transportation, meal, or lodging expenses at a rate that exceeds the maximum rates provided by law for state employees. The District may not adopt rules that provide for payment or reimbursement rates that exceed those maximum rates.
  - (e) In this section:
    - (1) "**Commercial lodging establishment**" means a motel, hotel, inn, apartment, or similar entity that offers lodging to the public in exchange for compensation.
    - (2) "**Commercial transportation company**" means an entity that offers transportation of people or goods to the public in exchange for compensation.

### **§3.36 EVIDENTIARY MATTERS**

- (a) Evidence that is irrelevant, immaterial, or unduly repetitious shall be excluded.
- (b) The rules of privilege recognized by law shall be given effect.
- (c) An objection to an evidentiary offer may be made and shall be noted in the record.
- (d) Evidence may be received in writing if:
  - (1) it will expedite the hearing; and
  - (2) the interests of the parties will not be substantially prejudiced.

- (e) A copy or excerpt of documentary evidence may be received if an original document is not readily available. On request, a party shall be given an opportunity to compare the copy or excerpt with the original document.
- (f) A party may conduct cross-examination required for a full and true disclosure of the facts.
- (g) Witnesses shall be sworn and their testimony taken under oath.
- (h) Official notice may be taken of:
  - (1) all facts that are judicially cognizable; and
  - (2) generally recognized facts within the area of the District's specialized knowledge. Each party shall be notified either before or during the hearing, or by reference in a preliminary report or otherwise, of the material officially noticed, including staff memoranda or information. Each party is entitled to an opportunity to contest material that is officially noticed. The special skills or knowledge of District staff may be used in evaluating the evidence.

### **§3.37 DEPOSITIONS AND SUBPOENAS**

- (a) On the written request of a party, and on deposit of an amount that will reasonably ensure payment of the estimated total amount, the Board will issue a commission, addressed to the officers authorized by statute to take a deposition, requiring that the deposition of a witness be taken for a contested matter pending before it. Requests for issuance of commissions requiring deposition or subpoenas in a contested case will be in writing and directed to the Board.
- (b) A party requesting the issuance of a commission requiring deposition or a subpoena will file an original of the request with the District. District staff will arrange for the request to be presented to the Board at its next meeting.
- (c) In the case of a deposition, the Board will issue a commission addressed to the officer authorized by statute to take a deposition, requiring that the deposition of a witness be taken. The commission shall authorize the issuance of any subpoena necessary to require that the witness appear and produce, at the time the deposition is taken, books, records, papers or other objects that may be necessary and proper for the purpose of the proceeding. Additionally, the commission will require the officer to whom it is addressed to examine the witness before the officer on the date and at the place named in the commission; and take answers under oath to questions asked the witness by a party to the proceeding, the District, or an attorney for a party or the District. The commission will require the witness to remain in attendance from day to day until the deposition is begun and completed.
- (d) In the case of a hearing, if good cause is shown for the issuance of a subpoena, and if an amount is deposited that will reasonably ensure payment of the amounts estimated to accrue, the District will issue a subpoena addressed to the sheriff or to a constable to require the attendance of a witness or the production of books, records, papers or other objects that may be necessary or proper for the purpose of the proceeding.

### **§3.38 EX PARTE COMMUNICATIONS**

- (a) For applications for which there is a right to a contested case hearing, a member of the Board may not, at any time after a contested case hearing request regarding the application has been filed and before the Board has taken final action, communicate, directly or indirectly, about any issue of fact or law with any representative of the District or other designated party to the application, except on notice and opportunity for all parties to participate.
- (b) Subsection (a) does not apply if:
  - (1) the Board member abstains from voting on a matter in which he or she engaged in ex parte communications;
  - (2) the communications are by and between members of the Board consistent with the Texas Open Meetings Act;
  - (3) the communications are with District staff who have not participated in any hearing in the contested case for the purpose of using the special skills or knowledge of the staff in evaluating the evidence; or
  - (4) the communications are with legal counsel representing the Board of Directors.

### **§3.39 REMAND TO BOARD**

- (a) A hearings examiner may remand an application to the Board as follows:
  - (1) all timely hearing requests have been withdrawn;
  - (2) all parties to a contested case reach a settlement so that no facts or issues remain controverted; or
  - (3) the party or parties requesting the hearing defaults.
- (b) After remand, the application will be uncontested, and the applicant will either be deemed to have agreed to the action proposed by the General Manager or, if the parties have reached a settlement agreement, the agreement will be presented to the Board for its consideration. District staff will set the application for consideration at a Board meeting.

### **§3.40 INFORMAL DISPOSITIONS AND ALTERNATIVE DISPUTE RESOLUTION**

- (a) An informal disposition of a contested case may be made by:
  - (1) stipulation;

- (2) agreed settlement;
  - (3) consent order; or
  - (4) default.
- (b) The hearings examiner may require the parties enter into mediation or other alternative dispute resolution process. The hearings examiner may also determine how the costs of the alternative dispute procedure shall be apportioned among the parties and appoint an impartial third party as provided by Section 2009.053, Government Code, to facilitate that procedure.

### **§3.41 CERTIFIED QUESTIONS**

- (a) At any time during a contested case proceeding, on a motion by a party or on the hearings examiner's own motion, the hearings examiner may certify a question to the Board.
- (b) Issues regarding District policy, jurisdiction, or the imposition of any sanction by the hearings examiner that would substantially impair a party's ability to present its case are appropriate for certification. Policy questions for certification purposes include, but are not limited to:
- (1) the District's interpretation of its rules and applicable statutes;
  - (2) the portion of the Act, the District Rules, or other statutes that are applicable to a proceeding; and
  - (3) whether District policy should be established or clarified as to a substantive or procedural issue of significance to the proceeding.
- (c) If a question is certified, the hearings examiner shall submit the certified issue to the District. District staff will place the certified issue on the agenda of a meeting of the Board. The District will give the hearings examiner and parties 30 day notice of the meeting at which the certified question will be considered. Within ten days after the certified question is filed with the District, parties to the proceeding may file briefs. Within ten days of the filing of such briefs, parties may file responses. Briefs and responses shall be filed with the District with copies served on the hearings examiner. The District will provide copies of the certified questions and any briefs and responses to the Board. The hearings examiner may abate the hearing until the District answers the certified question, or continue with the hearing if the hearings examiner determines that no party will be substantially harmed.
- (d) The Board will take action and issue a written decision on the certified issue and provide copies to the parties and the hearings examiner. A decision on a certified issue is not subject to a motion for rehearing, appeal or judicial review prior to the issuance of the District's final decision in the proceeding.

### **§3.42 SCHEDULING OF A MEETING OF THE BOARD**

- (a) After receiving the proposal for decision or other disposition from the hearings examiner, District staff shall schedule the presentation of the proposal to the Board. The District shall provide 10 day notice to the parties of the date of the final hearing before the Board at which the proposal will be presented and considered. The Board may reschedule the presentation of the proposal. The District will send notice of the rescheduled meeting date to the parties no later than 10 days before the rescheduled meeting.
- (b) Any party to the contested case hearing may make an oral presentation at the Board meeting in which the proposal for decision in that case is presented to the Board.
- (c) On the written request of a party to a contested case, the oral proceedings before the Board at which the proposal for decision is presented and oral presentations are made, may be transcribed by a court reporter. The costs will be equally divided between all parties requesting a transcript. If the District desires a transcript it will bear the costs.

### **§3.43 REOPENING THE RECORD**

The Board, on the motion of any party to a contested case or on its own motion, may order the hearings examiner to reopen the record for further proceedings on specific issues in dispute if the Board determines there is additional evidence that is highly significant and that there is sufficient reason for the failure to present it during the contested case hearing. The order shall include instructions as to the subject matter of further proceedings and the hearings examiner's duties in preparing supplemental materials or revised proposals based upon those proceedings for the Board's adoption.

### **§3.44 DECISION IN A CONTESTED CASE**

- (a) The decision, if adverse to any party, must be in writing or stated in the record and will include findings of fact and conclusions of law separately stated.
- (b) Findings of fact may be based only on the evidence and on matters that are officially noticed. If set forth in statutory language, findings of fact must be accompanied by a concise and explicit statement of the underlying facts supporting the findings.
- (c) If a contested case is presided over by a majority of the Board, then the Board's decision shall be rendered not later than the 60th day after the date on which the hearing is finally closed. If the Board refers a contested case to SOAH, then the Board's decision will be rendered no more than 60 days after the final hearing is concluded, unless the Board determines that there is good cause for extending the deadline. For contested case hearings conducted by SOAH, the Board decision on a Proposal for Decision must be made no later than the 180th day after the date the District received the final Proposal for Decision from SOAH. The Board is considered to have adopted a final proposal for decision of the administrative law judge as a final order on the 181st day after the date the administrative law judge issued the final proposal for decision if the board has not issued a final decision by:

- (1) adopting the findings of fact and conclusions of law as proposed by the administrative law judge; or
- (2) issuing revised findings of fact and conclusions of law.
- (d) District staff will notify all parties in a contested case of any decision or order.
- (e) District staff will send a copy of the decision in a contested case to attorneys of record, or the parties.
- (f) A party or attorney of record notified by mail is presumed to have been notified on the third day after the date on which the notice is mailed.

## **SUBCHAPTER C: REQUIREMENTS OF WELL OWNERS AND WELL OPERATORS**

### **§3.45 REPORTS**

(a) **Pumpage and Export Reports.**

- (1) Each permit holder shall maintain records of monthly production from each permitted well, including all information required by Section 3.17(4).
- (2) Each permit holder shall submit an “Annual Well Production Report” to the District on forms approved by the District within 30 days of the end of the District’s pumpage reporting period. Reports received after the 30-day deadline will be considered late. If it has not already been provided to the District, the report shall include the driller’s log, a description of the casing and pumping equipment, and the capacity of the well.
- (3) Any entity holding a permit issued by the Railroad Commission of Texas under Texas Natural Resources Code Chapter 134 that authorizes the drilling of a water well shall report annually to the District:
  - (A) the total amount of water withdrawn each month;
  - (B) the quantity of water necessary for mining activities;
  - (C) the quantity of water withdrawn for other purposes; and
  - (D) the report shall include, if it has not already been provided to the District, the driller’s log, a description of the casing and pumping equipment, and the capacity of the well.

(b) **Water Quality Reports.**

- (1) All public water system permittees required by statute or regulation to conduct water quality analyses (including public water systems) shall, at the time of obtaining results of the analyses, submit a duplicate copy to the District.
- (2) If a public water system is required by the TCEQ to notify its customers that water fails to meet TCEQ standards, the permittee shall immediately notify the District by submitting a copy of the TCEQ's report.

### **§3.46 FEES AND PAYMENT OF FEES**

- (a) **Application, Registration, and other Administrative Fees.** The Board shall establish a schedule of administrative fees by resolution. The Board will attempt to set fees at an amount that does not unreasonably exceed the cost to the District of performing the function for which the fees are charged. Such costs may include maintenance of a fund

balance for contingencies. Wells used by the District solely for monitoring purposes are exempt from application fees, registration fees, and well log deposits.

- (b) **Export Fees.** The District may establish an export fee in accordance with Sec. 8829.151, Special District Local Laws Code. The export fee rate will be established by Board resolution, and the fee rate will be included in the District's fee schedule. Pursuant to Water Code section 36.122(e-2), the District opts into assessing an export fee under Sec. 8829.151, Special District Local Laws Code. Export fees will not be applied to:
- (1) the export of groundwater from the District for incidental use as defined in Chapter 2 of these Rules;
  - (2) the export of groundwater for an agricultural operation that overlaps or is adjacent to the District boundary; or
  - (3) the export of groundwater that occurs as a result of the distribution of water within a single, aggregate system of a retail public utility that overlaps the District boundary.
- (c) **Production Fees.** The District may establish a production fee in accordance with the Enabling Act and Texas Water Code Chapter 36. The Production Fee Rate will be established by Board resolution.
- (d) **Payment of Fees.** All administrative fees are due at the time of application or registration unless otherwise specified by the Board. Export fees and production fees shall be paid upon receipt of a fee statement from the District. The validity of any permit is contingent upon payment of any applicable export or production fee, and if the fee is not paid within 45 days of the date of the fee statement, the permit may be cancelled by the Board. The Board, by resolution, may establish procedures for the payment of export or production fees in installments.
- (e) **Alternate Fees.** The Board may, by resolution, establish fee rates for pumpage of water from different aquifers at variable fee rates in order to provide an incentive to make greater use of one aquifer over another aquifer.
- (f) **Minimum Fees.** For fees that are based on amount of withdrawal, the Board may, by resolution, establish a minimum fee for small amounts of withdrawal.
- (g) **Historical User Application Fee.** The Board may, by resolution, establish a fee for review of applications for historic user status that are received more than one year after the initial effective date of these Rules.
- (h) **Inspection and Plan Review Fees.** The Board may, by resolution, establish fees for: the inspection of wells, meters, or other inspection activities; development plans, or other plan reviews; special inspection services requested by other entities; or other similar services that require significant involvement of District personnel or its agents. Fees may be based on the amount of the District's time and involvement, number of wells, well production, wellbore casing size, size of transporting facilities, or amounts of water exported.



- (i) **Exceptions.** In unusual instances of hardship, the Board may establish a payment schedule.
- (j) **Returned Check Fee.** The Board may, by resolution, establish a fee for checks returned to the District for insufficient funds, account closed, signature missing, or any other problem causing a check to be returned by the District's depository.
- (k) **Well Log Deposit.** The Board may, by resolution, establish a Well Log Deposit to be held by the District for return to the depositor if well logs are submitted to the District within sixty (60) days following surface completion of the well.

## CHAPTER 4. METERING REQUIREMENTS

### §4.1 METERING PERMITTED WELLS

- (a) Each permitted well shall be equipped with a functioning water meter, meeting AWWA standards for line size, pressures, and flows. All bypasses must be metered. A bypass is any pipe of any size connected to the discharge pipe between the well and the meter.
- (b) Water meters must be installed according to the manufacturer's published specifications in effect at the time of the meter installation, or its accuracy must be verified by the permittee. If no specifications are published, there must be a minimum length of five pipe diameters of straight pipe upstream of the water meter and one pipe diameter of straight pipe downstream of the water meter. These lengths of straight pipe must contain no check valves, tees, gate valves, backflow preventers, blowout valves, or any other fixtures other than those flanges or welds necessary to connect the straight pipe to the meter. In addition, the pipe must be completely full of water throughout the area of the meter. All installed meters must measure only groundwater.
- (c) A well owner or well operator of a well exempt from permitting under Section 3.5(a)(3) shall equip the well with a meter meeting the specifications of this chapter and shall record monthly water use and report annually to the District:
  - (1) the total amount of water withdrawn during a month;
  - (2) the quantity of water necessary for mining activities; and
  - (3) the quantity of water withdrawn for other purposes.
- (d) Reasonable periods of downtime for repair or replacement of meters is permitted, and the permittee may estimate the amount of water used during these periods. Water meters may be removed for repair and the well kept operational provided that the District is notified prior to removal, and the repairs are completed within 90 days. The readings on the meter must be recorded prior to removal and again upon reinstallation. The annual pumpage report must include an estimate of groundwater withdrawal during the period the meter was not installed and operating.
- (e) Each well required to be metered by this rule must be in compliance no later than January 1, 2017.

### §4.2 METERING AGGREGATE WITHDRAWAL

Each well that is a member of an aggregate system is to be separately metered, however, where wells are permitted in the aggregate, one water meter may be used for the aggregate well system if the water meter is installed so as to measure the groundwater production from all wells covered by the aggregate system and approval of aggregate metering installation is obtained from the District.

### **§4.3 VERIFICATION OF WATER MEASUREMENT**

- (a) Once every three (3) years the General Manager may require the well owner or well operator to test and calibrate, at the well owner's or well operator's expense, the water meter for each permitted well and provide the District with a certification in affidavit form of the test results and accuracy calibrations on a form provided by, or in a format approved by, the General Manager.
- (b) At the District's expense and at any time the District may also undertake random investigations for the purposes of verifying water measurement methods or devices and readings, acquiring data for alternate calculations of groundwater withdrawal, estimating the capability of a well, determining water levels, and acquiring such other information as may be helpful to the District in carrying out its goals under the Enabling Act.
- (c) If the District's verification reveals that a water measuring method is not within an accuracy of plus or minus three percent ( $\pm 3\%$ ), the District may require a permittee to reimburse the District for its cost of verification and undertake immediate repair, replacement, or correction of the water measurement method or device.

### **§4.4 VIOLATION OF METERING AND REPORTING REQUIREMENTS**

False reporting or logging of meter readings, intentionally tampering with or disabling a meter, or similar actions to avoid accurate reporting of groundwater use and pumpage shall constitute a violation of these Rules and shall subject the person performing the action, as well as the well owner or well operator who authorizes or allows that action, to penalties as provided in the Enabling Act and these Rules.

### **§4.5 WATER METER SEALS**

If the General Manager finds it necessary, the District may, at its expense, seal by physical means those water meters required to be installed by these Rules and may red tag such water meters to indicate they have been sealed. The well owner or well operator shall report any alteration, damage, or removal of the water meter seal at once to the District and request repair of the seal. Tampering with, altering, damaging, or removing the water meter seal or red tag, or in any way violating the integrity of the seal or red tag shall constitute a violation of these Rules and shall subject the person performing the action, as well as any well owner or well operator who authorizes or allows that action, to penalties as provided in the Enabling Act and these Rules.

### **§4.6 WATER METER EXCEPTIONS**

- (a) The following wells may be excepted from the water meter requirements at the Board's discretion:

- (1) wells five inches or less in casing diameter with estimated pumpage of five million gallons per year or less and are not connected with any other well; and
  - (2) wells in aggregate systems in which all wells are five inches or less in inside casing diameter and where the aggregate system has an estimated pumpage of five million gallons per year or less.
- (b) If evidence is presented to the Board that indicates that the well or wells do not meet the casing diameter or pumpage requirements of these exceptions, or where there is no reasonable basis for determining the pumpage (such as wells serving ponds, irrigation, landscaping, or car washes), the Board may require that water meters be installed within a specified time period.

## **CHAPTER 5. GENERAL PROVISIONS AND PROHIBITIONS**

### **§5.1 GENERAL PROHIBITION**

Groundwater produced from within the District may not be used in such a manner or under such conditions as to constitute waste. No person may intentionally or negligently commit waste.

### **§5.2 SUBSURFACE POLLUTION**

No person may pollute or harmfully alter the character of the groundwater reservoirs of the District by operating or constructing a well in a manner that causes or allows the introduction of salt water pollutants or other deleterious matter from another stratum, from the surface of the ground, or from the operation of a well.

### **§5.3 SURFACE POLLUTION**

No person may pollute or harmfully alter the character of the groundwater reservoirs of the District by activities on the surface of the ground that cause or allow pollutants to enter the groundwater reservoirs through the well head or well bore.

### **§5.4 ORDERS TO PREVENT WASTE/POLLUTION**

After providing notice to affected parties and opportunity for a hearing, the Board may adopt orders to prohibit or prevent waste or pollution. If the factual basis for the order is disputed, the Board shall direct that an evidentiary hearing be conducted prior to entry of the order. If the Board determines that an emergency exists, requiring the immediate entry of an order to prohibit waste or pollution and protect the public health, safety, and welfare, it may enter a temporary order without notice and hearing provided, however, the temporary order shall continue in effect for the lesser of fifteen (15) days or until a hearing can be conducted.

## **CHAPTER 6. REGULATION OF PRODUCTION**

### **SUBCHAPTER A: GENERAL PROVISIONS**

#### **§6.1 PURPOSE**

The purpose of this chapter is to achieve the District's statutory goals of conserving, preserving, protecting, and recharging the groundwater resources within the District by establishing aquifer management requirements consistent with Texas Water Code Chapter 36, and appropriate to the aquifer system.

#### **§6.2 APPLICABILITY**

All permitted wells are required to meet the well spacing and production regulations set forth in this chapter.

#### **§6.3 BASIS FOR LIMITED PRODUCTION**

The requirements of this chapter are based on the District's statutory authority to regulate the spacing of water wells and the production of groundwater in order to minimize the drawdown of the water table or the reduction of artesian pressure, to control subsidence, to prevent interference between wells, to prevent degradation of water quality, or to prevent waste.

## **SUBCHAPTER B: PRODUCTION LIMITS**

### **§6.10 PERMIT ALLOCATION**

The maximum quantity of water that may be withdrawn during the permit term from a permitted well within the District shall be the amount authorized in the permit. The permit allocation shall be based on the amount of groundwater the Board determines can be reasonably put to a beneficial, non-wasteful use by the permittee and is subject to any production limits or other requirements imposed by the Board.

### **§6.11 MODELED AVAILABLE GROUNDWATER PRODUCTION LIMITS**

- (a) To accomplish the purposes of Texas Water Code Chapter 36, and to achieve the stated purposes and goals of the District, including managing the sustainability of the aquifers and preventing significant, sustained water-level declines within the aquifers, the District shall manage total groundwater production on a long-term basis to achieve the applicable desired future condition. The District may establish production limits on new regular permits or existing permits. All permits are issued subject to any future production limits adopted by the District.
- (b) After the Texas Water Development Board issues the modeled available groundwater (MAG) amounts for this District, the Board will determine if production limits are necessary, and will consider:
  - (1) the modeled available groundwater determined by the executive administrator;
  - (2) the executive administrator's estimate of the current and projected amount of groundwater produced under exemptions granted by District Rules and Section 36.117, Water Code;
  - (3) the amount of groundwater authorized under permits previously issued by the District;
  - (4) a reasonable estimate of the amount of groundwater that is actually produced under permits issued by the District; and
  - (5) yearly precipitation and production patterns.
- (c) When aquifer levels drop below the desired future condition level the Board shall review the considerations in subsection (b) prior to renewing permits under Section 3.18. If the Board determines aquifer conditions require adjustments to achieve the desired future condition, the board will establish production limits for all wells required to be metered according to the following schedule:
  - (1) if aquifer levels are more than one foot but less than two feet below the goal level annual production shall be reduced by 5 percent from the greater of the historic use amount authorized by the permit or the average annual use amount;

- (2) if aquifer levels are more than two feet but less than four feet below the goal level annual production shall be reduced by 10 percent from the greater of the historic use amount authorized by the permit or the average annual use amount;
- (3) if aquifer levels are more than four feet below the goal level annual production shall be reduced by 20 percent from the greater of the historic use amount authorized by the permit or the average annual use amount.
- (d) Under no circumstances will production be limited to an amount less than the Minimum MAG-derived amount for that property. Production limits implemented under subsection (c) may be restored when the Board determines aquifer conditions warrant allowing restoration. Production limits will be restored to the level the Board determines will achieve the desired future condition.



## **SUBCHAPTER C: CRITICAL GROUNDWATER DEPLETION AREA (CGDA)**

### **§6.20 DECLARATION OF A CGDA**

- (a) Indicators – The Board may declare an area as a CGDA if there is compelling evidence that groundwater withdrawals within the District are causing any of the following:
  - (1) Significant sustained drawdown of the water table;
  - (2) A significant reduction of artesian pressure; or
  - (3) Detection of an area of an aquifer which may indicate a groundwater (or aquifer) mining situation (aquifer levels declining significantly below normal seasonal drawdown).
- (b) Public Notice and Hearings – Prior to establishing a CGDA, the District will establish the area under consideration either by metes and bounds description or by other identifiable surface features (roads or property lines), publish the available groundwater level data and invite public comment. A properly noticed public hearing will be held prior to declaration of a CGDA.
- (c) Joint Management Planning – The district shall notify adjoining groundwater conservation districts and subsidence districts of the proposed declaration, and may enter into joint management planning to develop strategies to address impacts that extend beyond District boundaries.

### **§6.21 PROCEDURES AFTER DECLARATION OF A CGDA**

- (a) Public Notification – Once a CGDA is declared and delineated, the area shall be given a unique name or number for identification purposes and all well owners in the area will be notified of the declaration either individually by mail or through publication. Notification of all Board decisions related to a CGDA will be made to all well and landowners within the CGDA by published notice in a local newspaper of general circulation and on the District’s website.
- (b) Board Powers – When the Board declares and delineates a CGDA, the Board may require or mandate any or all of the following:
  - (1) temporary denial of new well permits;
  - (2) more restrictive screening requirements;
  - (3) reductions in groundwater usage; or
  - (4) an increase in well spacing requirements.

- (c) Monitoring Pumpage – Owners or operators of permitted wells within the CGDA shall provide the District with reports on the amount of water produced from each well under permit in the CGDA. The District may require reports to be filed monthly on forms provided by the District. For any well owner or well operator of a permitted well within the CGDA that does not have an approved flow meter or other measuring device at the time the CGDA is declared, the owner shall, at the owner’s expense, install a District approved metering device no later than January 1 of the calendar year following the declaration. If the Board has not required metering devices on wells, production volume reports shall be provided by accurate estimates such as recording duration of pumpage and the well output in gallons per minute.

## **§6.22 PROCEDURES TO RESCIND DECLARATION OF A CGDA**

- (a) Petition to Rescind – Once a CGDA is declared, any production or permit limitations will remain in place until the designation is rescinded. Any well owner within the CGDA may petition the Board to rescind a CGDA declaration, or the Board may, on its own motion, consider rescinding a CGDA declaration.
- (b) Indicators – The Board may rescind a CGDA declaration if there is compelling evidence of any of the following:
  - (1) significant sustained drawdown of the water table has stabilized or rebounded;
  - (2) a significant reduction of artesian pressure has stabilized or increased; or
  - (3) the area is no longer experiencing a groundwater (or aquifer) mining situation (aquifer levels declining significantly below normal seasonal drawdown).
- (c) Public Notice and Hearings – Prior to rescinding a CGDA declaration, the District will publish notice of a public hearing and invite public comment.
- (d) Upon receiving adequate evidence that the CGDA declaration is no longer necessary the Board may rescind the designation. The order to rescind the designation may
  - (1) restore authorized withdrawals to the amount granted prior to the declaration of a CGDA;
  - (2) limit authorized withdrawals to an amount that will prevent a reoccurrence of the conditions that led to the CGDA declaration; or
  - (3) consider approval of new well permits.

## **CHAPTER 7. DRILLING, EQUIPPING, CONSTRUCTION AND SPACING REQUIREMENTS**

### **§7.1 APPLICABILITY**

The requirements of this chapter are applicable to all wells drilled in the District, including exempt wells.

### **§7.2 RECORDS**

- (a) Complete records shall be kept and reports thereof made to the District concerning the drilling, equipping, and completion of all wells drilled in the District. Such records shall include an accurate driller's log, depth to water, any electric log that shall have been made, and such additional data concerning the description of the well, its discharge, and its equipment as may be required by the Board. Such records shall be filed with the District within sixty (60) days after drilling of the well.
- (b) No person may operate any well drilled and equipped within the District, except operations necessary to the drilling and testing of such well and equipment, unless or until the District has been furnished an accurate driller's log, any special purpose log or data generated during well development, and a registration of the well correctly furnishing all available information required on the forms furnished by the District.

### **§7.3 DRILLING AND COMPLETION OF WELLS**

- (a) Drilling and completion of wells must satisfy all applicable requirements of the Texas Commission on Environmental Quality and the Texas Department of Licensing and Regulation, and any additional well construction standards adopted by the District.
- (b) All wells must be completed in accordance with the well completion standards set forth under the requirements promulgated by the Texas Department of Licensing and Regulation and set forth under Title 16, Texas Administrative Code Chapter 76, Water Well Drillers and Pump Installers Rules.

### **§7.4 REPLACEMENT WELLS**

- (a) A well may be drilled to replace an existing well if:
  - (1) the original well that is being replaced is permanently plugged;
  - (2) the replacement well is drilled within 2,500 feet from the closed well; and
  - (3) the groundwater produced will be utilized for the same purpose of use as the original well.

- (b) A replacement well shall retain historic user status so long as all the conditions of this rule are met.
- (c) Replacement wells must still meet all applicable spacing limitations unless the new well is drilled within 100 feet of the original well. A replacement well must be screened as required by Rule 7.8.

**§7.5 SUSPENSION**

The General Manager or Board of Directors may suspend an authorization for a well registration or permit for failure to comply with the requirements of this chapter.

**§7.6 DRILLING WELLS AT UNAPPROVED LOCATIONS PROHIBITED**

It is a violation of these Rules for a well owner or well operator, or water well driller to drill a new well that does not comply with the spacing and location requirements of this subchapter.

**§7.7 MINIMUM SPACING APPLICABLE TO ALL NEW WELLS**

All new wells must comply with the spacing and location requirements promulgated by the Texas Department of Licensing and Regulation and set forth under Title 16, Texas Administrative Code Chapter 76, Water Well Drillers and Pump Installers Rules.

**§7.8 SPACING AND SCREENING OF CERTAIN HIGH PRODUCTION WELLS**

- (a) New wells shall meet all spacing and screening requirements based on their maximum annual permitted production shown in Table 1. The spacing of the well at the time it is drilled also creates a permanent, maximum permit amount, which will be recorded in the District’s records for that well.

TABLE 1

Maximum Annual Production (Acre Feet/Year)	Minimum Spacing from Nearest Registered Well (Feet)	Minimum Depth To Begin Screening Well (Feet)
15-50	750	
51-100	1000	
101-250	1250	
> 250	1500	175

- (b) The spacing requirements of Subsection (a) do not apply to a replacement well that is drilled within 100 feet of the original well, or a water well authorized under a permit issued by the Railroad Commission of Texas under Natural Resources Code Chapter 134 if the well is exempt under Section 3.5(a)(3).

- (c) The spacing requirements of Subsection (a) may be waived by the Board if the applicant obtains written permission from each affected well owner or landowner stating that the owner is agreeable to the applicant's proposed well location.
- (d) The screening requirement of Subsection (a) may be modified by the Board if; i) the applicant demonstrates that groundwater of suitable quality for the applicant's type of use cannot be reasonably obtained at depths greater than 175 feet from the land surface; and ii) the applicant provides appropriate hydrogeologic data to support the applicant's request.

## **§7.9 ENFORCEMENT OF SPACING AND SCREENING REQUIREMENTS**

After authorization to drill a well has been granted under a registration or permit, the well, if drilled, must be drilled within 50 feet of the location specified in the registration or permit. If the well should be commenced or drilled at a different location, or if any new well is drilled in violation of the spacing requirements or screening requirements of these Rules, the drilling or operation of such well may be enjoined by the Board pursuant to these Rules and Texas Water Code Chapter 36 and the District may seek civil penalties against the well driller and well owner or well operator.

## **CHAPTER 8. ABANDONED, OPEN AND UNCOVERED WELLS**

### **§8.1 REGISTRATION AND SEALING**

- (a) Any owner or lessee of land, on which an open or uncovered well or an abandoned well is located, must register the well with the District.
- (b) Any well not registered with the District shall be classified as abandoned.

### **§8.2 MINIMUM STANDARDS**

#### **(a) Capping of Open or Uncovered Wells.**

- (1) At a minimum, open or uncovered wells must be capped in accordance with these Rules and in accordance with the standards set forth in the Texas Water Well Drillers and Pump Installers Administrative Rules, Title 16, Chapter 76, Texas Administrative Code.
- (2) The owner or lessee shall keep the well capped with a water tight covering capable of sustaining weight of at least 400 pounds except when the well is in actual use. The covering for a capped well must be constructed with a water tight seal to prevent entrance of surface pollutants into the well itself, either through the wellbore or well casing.

#### **(b) Plugging of Abandoned Wells.**

- (1) All abandoned wells must be plugged in accordance with standards set forth in the Texas Water Well Drillers and Pump Installers Administrative Rules, Title 16, Chapter 76, Texas Administrative Code.
- (2) Prior to plugging a well, the well owner or well operator shall notify the General Manager in writing of their plans to plug the well. It is a violation of these Rules for any water well driller or pump installer to plug an abandoned well for which the District has not received prior written notice. The General Manager may require the well owner or well operator to take a water sample and have a water quality analysis conducted as part of, or prior to, the plugging operation at the well owner's or well operator's expense.
- (3) A copy of any plugging report required by Texas Department of Licensing and Regulation shall be submitted to the District.

### **§8.3 ENFORCEMENT**

If the owner, lessee or operator of a well fails or refuses to cap or plug a well in compliance with this rule and District standards after being requested to do so in writing by an officer, agent, or employee of the District, then, upon Board approval, any person, firm or corporation employed by the District may go onto the land (pursuant to Texas Water Code Section 36.118) and plug or cap the well safely and securely.

### **§8.4 LIEN FOR RECOVERY OF EXPENSES INCURRED BY DISTRICT**

- (a) Reasonable expenses incurred by the District in plugging or capping a well will be assessed to the landowner and shall constitute a lien on the land on which the well is located.
- (b) The District shall perfect the lien by filing in the deed records of the county where the well is located an affidavit, executed by any person conversant with the facts, stating the following:
  - (1) the existence of the well;
  - (2) the legal description of the property on which the well is located;
  - (3) the approximate location of the well on the property;
  - (4) the failure or refusal of the owner or lessee, after notification, to close the well after the notification;
  - (5) the closing of the well by the District, or by an authorized agent, representative, or employee of the District; and
  - (6) the expense incurred by the District in closing the well.

### **§8.5 PENALTIES**

Pursuant to Chapter 11 of these Rules, penalties shall be applicable in cases of failure or refusal to plug abandoned wells or cap wells not currently in use.

## **CHAPTER 9. WATER CONSERVATION**

### **§9.1 CONSERVATION POLICY**

The District may implement conservation policies through various programs initiatives and incentives including public education, technical assistance, special programs, through grants and loans, from support by various local, state, and federal programs, industries, foundations, non profits, public and private individuals, corporations, partnerships, and other interest groups that will further the District's goals of cost-effective water conservation, pollution prevention, and waste prevention of the District's water resources.

### **§9.2 WATER CONSERVATION PLANS**

Each permittee who is required to prepare, adopt, and implement a water conservation plan by another agency of the State of Texas or by any water wholesale provider shall submit a copy of that plan to the District for the District's files in order to assist the District in monitoring the success of water conservation efforts within the District.



## CHAPTER 10. DROUGHT

### §10.1 PURPOSE

The purpose of this chapter is to provide guidelines to well owners and well operators and water users within the District regarding groundwater availability and use in response to drought or other uncontrollable circumstances that have disrupted the normal availability of groundwater supplies, causing localized or regional water availability and water quality emergencies. This chapter establishes procedures intended to preserve the availability and quality of water during such conditions.

### §10.2 APPLICABILITY

This chapter applies to all well owners and well operators and all other water users located within the District's jurisdictional area.

This chapter is directly applicable to water users of the Gulf Coast Aquifer. The District may apply these Rules to all groundwater aquifers and water-bearing formations located within its jurisdictional boundaries.

### §10.3 DROUGHT CONDITION

The District shall define and declare drought and its specific stages according to the Palmer Drought Severity Index as published by the Texas Water Development Board or similar agency. The index ranges from 4 (Extremely Wet) to -4 (Extreme Drought) --- see Table 10.1 -- and takes into account hydrologic factors such as recent precipitation, evaporation, and soil moisture. Upon declaration of a drought stage of "Moderate drought" or worse, water well owners or well operators or users are encouraged to implement the corresponding drought measures stipulated in any drought plan of the owner, operator, or user.

4.0 or more	extremely wet
3.0 to 3.99	very wet
2.0 to 2.99	moderately wet
1.0 to 1.99	slightly wet
0.5 to 0.99	incipient wet spell
0.49 to -0.49	near normal
-0.5 to -0.99	incipient dry spell
-1.0 to -1.99	mild drought
-2.0 to -2.99	<b>moderate drought</b>
-3.0 to -3.99	severe drought
-4.0 or less	extreme drought

## **§10.4 WATER QUALITY**

The District may monitor groundwater quality of water supply wells along or near the saline water line or elsewhere in the District as it determines necessary.

## **§10.5 AQUIFER EMERGENCY WARNINGS**

- (a) When the concentration of Total Dissolved Solids (TDS) increases above Safe Drinking Water Standards in any groundwater well(s) within the District or other contamination or hazardous conditions affecting groundwater quality or groundwater quantity exist, an Aquifer Emergency Warning may be declared by the Board of Directors.
- (b) During an Aquifer Emergency Warning the District may:
  - (1) initiate further detailed analysis to determine whether significant changes have occurred in the water quality;
  - (2) encourage permittees and other water users within the District to identify and implement measures to conserve water and reduce groundwater pumpage; and
  - (3) encourage the interconnection of public and private water systems to prevent health hazards and localized water shortages or depletions.

## **§10.6 DROUGHT MANAGEMENT PLANS**

Each permittee who is required by another agency or political subdivision of the state to maintain a drought management plan shall submit a copy of the plan to the District for the District's files in order to assist the District in monitoring the success of drought management efforts within the District.

## **CHAPTER 11. ENFORCEMENT**

### **§11.1 NOTICE AND ACCESS**

Pursuant to Texas Water Code Section 36.123, any authorized officer, agent, employee, or representative of the District, when carrying out technical and other investigations necessary to the implementation of the Rules or the Enabling Act, and may enter upon private property for the purpose of inspecting and investigating conditions relating to the withdrawal, waste, water quality, pollution, or contamination of groundwater or other acts covered by the these Rules or the Texas Water Code.

### **§11.2 SHOW CAUSE ORDERS AND COMPLAINTS**

The Board, either on its own motion or upon receipt of sufficient written protest or complaint, may at any time, after due notice to all interested parties, cite any person owning or operating a well within the District, or any person in the District violating the Enabling Act, these Rules, or an Order of the Board. Under the citation, that person is ordered to appear before the Board in a public hearing and require him to show cause why an enforcement action should not be initiated or why his operating authority or permit should not be suspended, cancelled, or otherwise restricted and limited, for failure to abide by the terms and provisions of the permit, these Rules, or the Enabling Act.

### **§11.3 CONDUCT OF INVESTIGATION**

When investigations or inspections require entrance upon private property, such investigations and such inspections shall be conducted at reasonable times, and shall be consistent with all applicable rules and regulations concerning safety, internal security, and fire protection. The persons conducting such investigations shall identify themselves and present District identification upon request by the owner, operator, lessee, management in residence, or person in charge.

### **§11.4 SEALING OF WELLS**

- (a) The District may seal wells that are prohibited by the Enabling Act, Rules, or Board orders from withdrawing groundwater within the District when the General Manager, or his designated District employee, determines that such action is reasonably necessary to assure that a well is not operated in violation of the Enabling Act, Rules, or Board orders. This authorization to seal a well or to take other appropriate action to prohibit the withdrawal of groundwater extends to, but is not limited to, the following circumstances in which: (i) a permit has been granted, but the applicable fees have not been paid within the time period provided for payment; (ii) representations have been made by the well owner or well operator that no groundwater is to be withdrawn from a well during a particular period; (iii) no application has been made for a permit to withdraw groundwater from an existing well that is not excluded or exempted from the requirement that a permit be obtained in order to lawfully withdraw groundwater; (iv) the Board has denied, cancelled, or revoked a permit; (v) permit conditions have not been met; or (vi) a threat of, or potential for, contamination to the aquifer exists.

- (b) The well may be physically sealed by the District, and if sealed by the District, the well shall then be red-tagged to indicate that the well has been sealed. Other appropriate action may be taken as necessary to preclude operation of the well or to identify unauthorized operation of the well.
- (c) Tampering with, altering, damaging, or removing the seal or red tag of a sealed or red tagged well, or in any other way violating the integrity of the seal or red tag, or the pumping of groundwater from a well that has been sealed or red tagged shall constitute a violation of these Rules and shall subject the person performing that action, as well as any well owner or well operator who authorizes or allows that action, to such penalties as provided by the Enabling Act and these Rules.

## **§11.5 REQUEST FOR INJUNCTIVE RELIEF**

If it appears that a person has violated, is violating, or is threatening to violate any provision of the Enabling Act or any Rule, permit, Board order, or other order of the District, the Board may institute and conduct a suit in the name of the District for injunctive relief, for recovery of a civil penalty, or for both injunctive relief and penalty.

## **§11.6 PENALTIES FOR LATE PAYMENT OF FEES**

- (a) **Failure to Make Production or Export Fee Payment.** Failure to make the production or export fee payment within the time period specified shall constitute grounds for the District to declare the permit void.
- (b) **Late Payment Penalties.** Failure to make complete and timely payments of a fee will automatically result in a late payment penalty of 10 percent of the amount not paid. The fee payment plus the late payment fee must be made within thirty (30) days following the date the payment is due, otherwise the permit may be declared void by the Board.
- (c) **Loss of Installment Payment Option.** The option of making payment of a production or export fee in installments may be made available by the District in order to avoid causing cash flow problems for permittees.
- (d) **Further Enforcement.** After a permit is declared void for failure to make payment of production or export fees, all enforcement mechanisms provided by this Rule and the Enabling Act shall be available to prevent unauthorized use of the well, and may be initiated by the General Manager without further authorization from the Board.

## **§11.7 FAILURE TO REPORT PUMPAGE OR EXPORTED VOLUMES**

The accurate reporting and timely submission of pumpage or exported volumes is necessary for the proper management of water resources. Failure of the permittee to submit complete, accurate, and timely pumpage, export and water quality reports, as required by Section 3.40 of these Rules, may result in forfeiture of the permit, civil penalties, or payment of increased meter reading and inspection fees as a result of District inspections to obtain current and

accurate pumpage or exported volumes and water quality reports. Each day the violation continues is a separate violation.

## **§11.8 EMERGENCY ORDERS**

The District will develop Emergency Contingency Plans to deal with water quality or water quantity emergencies. Public hearings on Emergency Contingency Plans shall be conducted by the Board prior to adoption. To implement Emergency Contingency Plans, the Board, or the General Manager if specifically authorized by an Emergency Contingency Plan, may adopt emergency orders of either a mandatory or prohibitory nature, requiring remedial action by a permittee or other party responsible for the emergency condition.

## **§11.9 CIVIL PENALTIES**

- (a) The District may enforce these Rules by injunction or other appropriate remedy in a court of competent jurisdiction.
- (b) Any person who violates any District Rule is subject to a civil penalty of up to \$10,000 for each violation and for each day of continuing violation. Each day a violation continues may be considered a separate violation.
- (c) All civil penalties recovered by the District shall be paid to the **Coastal Bend Groundwater Conservation District**.
- (d) A penalty under this section may be enforced by complaints filed in the appropriate court of jurisdiction in Wharton County.
- (e) A penalty under this section is in addition to penalties provided under the Enabling Act.

**EXHIBIT "A"**

**Public Participation Form**

Instructions: Fill out all appropriate blanks. Please print or write legibly.

NAME:

\_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

If you represent a group or organization, please state the name, address, and telephone number of that group or organization.

\_\_\_\_\_

\_\_\_\_\_

Which agenda item (or items) do you wish to address? \_\_\_\_\_

\_\_\_\_\_

NOTE: The public may also bring up any issue that is not on the current agenda to be placed on a future agenda as long as that issue is relevant to the jurisdiction and operations of the District.

Signature: \_\_\_\_\_

NOTE: This Public Participation Form must be presented to the Board at the beginning of the Board meeting.