

**COASTAL BEND GROUNDWATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING**

AGENDA PREPARED AND POSTED: February 6, 2009
DATE OF MEETING: February 10, 2009
TIME OF MEETING: 8:00 A.M.

PLACE WHERE MEETING WAS HELD: District Office, 109 E. Milam, WHARTON, TEXAS 77488.

I. In Attendance:

Ronald Gertson – President CBGCD; Leonard Wittig – Director CBGCD; Edmund Weinheimer – Secretary CBGCD; Neil Hudgins – Manager CBGCD; Mandy Bain – Administrative Assistant CBGCD; Susan Reed.

II. Call to Order:

The meeting was called to order at 8:05 A.M.

III. Public Comments:

None.

IV. Approval of Minutes:

Secretary Weinheimer made a motion to accept the minutes as presented. Vice President Raun seconded. All voted for; motion carried.

V. Manager's Report:

Financial Report – Mr. Hudgins reported a checking account balance of \$ 126,692.77 and a money market balance of \$517,483.07. A budget vs. actual and a list of total District investments was also presented. After discussion and review, Director Wittig made a motion to approve the checking account balance, the money market account balance, the investment report, and a list of detailed checks and deposits for the month of January as presented. Secretary Weinheimer seconded. All voted for; motion carried.

Well Registration Update – Mr. Hudgins presented the Board with a detailed breakdown of current Exempt and Non Exempt Well Information. The current information sheet represents the 2008-2010 permit term water numbers. There are a total of 4,203 wells registered. 734 of the 4,203 are non exempt wells.

Well Monitoring Update – Mr. Hudgins presented the Board with the water level readings for the month of January. Looking at the index wells, the water levels are beginning to level off.

Water Use Report – Staff presented the Board with a report of the 2008 water usage. Ninety five percent of the reports are reported on the presented summary sheet.

GMA 15 – GMA 15 is still waiting to for the GAM run from the TWDB. Mr. Hudgins will contact TWDB to check on the status of the progression of the requested run.

VI. Review and Approve Permit Applications: After discussion and review of the permit applications, Director Wittig made a motion to approve the submitted permit applications as presented. Secretary Weinheimer seconded. All voted for; motion carried.

VII. Audit Presentation by Susan Reed of Reed and Associates, P.C.: Susan Reed presented the 2007-2008 Fiscal Year Audit to the Board. She first addressed the letters accompanying the audit. The first letter presented is the outcome of a revised standard that auditors of governmental entities must complete. The letter contains the auditors responsibilities under U.S. generally accepted auditing standards, the planned scope and

timing of the audit, any significant audit findings and any difficulties encountered in performing the audit. The second letter presented listed any deficiencies in the controls of the District, specifically stating that some expenditure's were not properly supported by original receipts, all receipts should be originals, never copies. Also, transactions were coded to capital outlay that did not meet the \$5,000 threshold as set by District policy and bank reconciliations are not reviewed or approved by someone independent of writing and posting the transactions. Ms. Reed commented on how well District staff is handling the audit procedures and the financials. The Board will review the presented audits and will discuss them at the next meeting.

- VIII. **Late Submittals of 2008 Water Use Reports:** Staff will mail certified letters to the permit holders that are in violation of the permit terms and conditions.
- IX. **TWDB Agricultural Water Conservation Fund:** After discussion, Secretary Weinheimer made a motion to proceed with requesting funds from the TWDB in the amount of \$25,000 with the District matching the \$25,000 with in-kind cost. Director Wittig seconded. All voted for; motion carried.
- X. **Participation in the NRSC AWEF Program:** President Gertson will look into the possibility of the availability of these funds for the use of helping people install the proper equipment to prepare their wells for meter use.
- XI. **LCRA/SAWS:** Mr. Hudgins will contact Leah Manning to see if she can release the official report of the groundwater studies for the LSWP to the District. The District would like GeoTrans to review the final report.
- XII. **Unfinished Business:** None.
- XIII. **Next Meeting:** The next general board meeting was set for Tuesday, March 10, 2009 at 8:00 a.m. at the District Office, 109 E. Milam, Wharton, Texas.
- XIV. **Adjournment:** Secretary Weinheimer made a motion to adjourn. Director Wittig seconded. All voted for; motion carried. Adjournment at 9:48 a.m.