

**COASTAL BEND GROUNDWATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING**

**AGENDA PREPARED AND POSTED:** January 8, 2010  
**DATE OF MEETING:** January 12, 2010  
**TIME OF MEETING:** 8:00 A.M.

**PLACE WHERE MEETING WAS HELD:** District Office, 109 E. Milam, WHARTON, TEXAS 77488.

**I. In Attendance:**

L.G. Raun, Jr. – Vice President CBGCD; Edmund Weinheimer – Secretary CBGCD; Leonard Wittig – Director CBGCD; Arthur Priesmeyer – Director CBGCD; Neil Hudgins – Manager CBGCD; Mandy Bain – Office Manager CBGCD; Susan Reed of Reed and Associates.

**II. Call to Order:**

The meeting was called to order at 8:00 A.M.

**III. Public Comments:**

None.

**IV. Approval of Minutes:**

Director Wittig made a motion to accept the November 10, 2009 permit hearing and regular meeting minutes as presented. Secretary Weinheimer seconded. All voted for; motion carried.

**V. Manager's Report:**

*Financial Report* – Mr. Hudgins reported a checking account balance of \$ 72,557.43 and a money market balance of \$ 524,045.68. A budget vs. actual, a list of total District investments, and the quarterly investment report was also presented. After discussion and review, Director Priesmeyer made a motion to approve the checking account balance, the money market account balance, the investment report, and a list of detailed checks and deposits for the month of November and December as presented. Director Wittig seconded. All voted for; motion carried.

*Well Registration Update* – Mr. Hudgins presented the Board with a detailed breakdown of current Exempt and Non Exempt Well Information. There are a total of 4,265 wells registered. 755 of the 4,265 are non exempt wells.

*Well Monitoring Update* – Mr. Hudgins presented the Board with the water level readings for the month of January. Water levels are continuing to rebound very positively. With current rains, hopefully the trend will continue.

*GMA 15* – Mr. Hudgins has not received the current requested GAM run from Texas Water Development Board. It should be completed very soon. Mr. Hudgins will confirm Colorado County's commitment to hiring URS. Mr. Hudgins will begin scheduling a kick off meeting with URS to discuss the scope of work with the Districts.

**VI. Audit Presentation by Susan Reed of Reed and Associates, P.C.:** Susan Reed presented the 2008-2009 Fiscal Year Audit to the Board. She first addressed the letters accompanying the audit. The first letter presented outlined the outcome of a revised standard that auditors of governmental entities must complete. The letter contains the auditors responsibilities under U.S. generally accepted auditing standards, the planned scope and timing of the audit, any significant audit findings and any difficulties encountered in performing the audit. The second letter presented listed any deficiencies

in the controls of the District, specifically stating that some expenditure's were not properly documented by a detailed receipt. All receipts should be originals, and especially meal receipts should be detailed copies listing exactly what was purchased. It was also noted that bank reconciliations should be through the end of the month, not through the bank's close date. Ms. Reed commented on how well District staff is handling the audit procedures and the financials. Vice President Raun suggested that the auditors issue the completed audits to the Board of Directors at least one week prior to the presentation of the audit so they have the opportunity to review the audit in depth before the meeting. After the completed presentation, Secretary Weinheimer made a motion to accept the audit as presented. Director Wittig seconded. All voted for; motion carried.

- VII. **District Rules regarding Historic Registered Wells Requesting Historic User Status:** The Board suggested that Staff contact the District's attorney, Greg Ellis and ask him to create some different suggestions for Rule changes regarding Historic Wells. They would also like Greg to look at wording changes for hydrogeological report requirements.
- VIII. **PDSI/Situation Report** – Mr. Hudgins presented the Board with the Quarterly copy of the PDSI and Situation Report.
- IX. **Unfinished Business:** The Board would like Mr. Hudgins to research the different purposes for the grant monies being offered by the Texas Water Development Board.
- X. **Next Meeting:** The next general board meeting was set for Thursday, February 11, 2010 at 8:00 a.m. at the District Office, 109 E. Milam, Wharton, Texas.
- XI. **Adjournment:** Secretary Weinheimer made a motion to adjourn. Director Priesmeyer seconded. All voted for; motion carried. Adjournment at 9:55 a.m