

**COASTAL BEND GROUNDWATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING**

**AGENDA PREPARED AND POSTED:** September 08, 2016  
**DATE OF MEETING:** September 13, 2016  
**TIME OF MEETING:** 8:00 A.M.

**PLACE WHERE MEETING WAS HELD: Coastal Bend GCD, 109 E. Milam,  
WHARTON, TEXAS 77488.**

**I. In Attendance:**

Ronald Gertson – President CBGCD; Edmund Weinheimer – Secretary CBGCD; Leonard Wittig – Director CBGCD; Neil Hudgins – Manager CBGCD; Jaime Bosch – Office Manager CBGCD; Aland Wittig; Greg Ellis.

**II. Call to Order:**

The meeting was called to order at 8:05 A.M. by President Gertson.

**III. Public Comments:**

None

**IV. Approval of Minutes:**

Secretary Weinheimer made a motion to accept the meeting and public hearing minutes for August 09, 2016 with the correction to both sets of minutes (add Jack Swanson to those in attendance on both sets of minutes; corrections to well monitoring report, and discussion to approve permit applications line items). Director Wittig seconded. All voted for; motion carried.

**V. Manager's Report:**

Financial Report – Mr. Hudgins reported a checking account balance of \$164,923.95; a money market balance of \$382,837.24; and CD balance of \$500,000.00. A budget vs. actual and the balance sheet for September was also presented. After discussion and review, Director Wittig made a motion to approve the financials as presented. Secretary Weinheimer seconded. All voted for; motion carried.

Review Internal Financial Management Controls – After discussion and review, Secretary Weinheimer made a motion that the following control be implemented by CBGCD staff: general manager will receive, open, review, and sign off on monthly bank statements per auditor's suggestion prior to office manager reconciling statements. Director Wittig seconded. All voted for; motion carried.

Well Monitoring Update – Mr. Hudgins presented the board with the monitor well levels as of September 01, 2016. Report shows a 2 feet recovery from the previous month of August. This is the highest September level over the past 5 years. The critical depletion study area monitor wells shows the same 2 feet recovery from the previous month of August.

Upcoming Meetings – Water Law Conference, UT Water Law Conference, Texas Water Conservation Association October.

**VI. Discuss Utilizing Electronic Payroll System:** After review and discussion of the current CBGCD electronic payroll system, Secretary Weinheimer made a motion to authorize CBGCD staff to electronically process the following: TCDRS, United States Treasury payroll payments, Texas Workforce Commission payments, and utilities as needed because of close due dates (the utility payments will require 2 signatures after processing). Director Wittig seconded. All voted for; motion carried.

- VII. **Cancel Election of Directors for November 08, 2016** After certifying the following candidates are unopposed for election to office for the election to be held on November 8, 2016: Director Precinct 1 – Aland Wittig, Director Precinct 3 – Lowell George Raun. Secretary Weinheimer made a motion to cancel the Election for Directors. Director Wittig seconded. All voted for; motion carried.
- VIII. **Discuss Meter Requirement on CW Rod Markham Well:** Mr. Hudgins presented the board with the request for only 1 meter on the 2 well for CW Rod Markham permit. After review and discussion, Secretary Weinheimer made a motion to approve that the 2 wells will only require 1 meter based on the current discharge setup. Director Wittig, seconded. All voted for; motion carried.
- IX. **Discuss Possible Budget Amendments Regarding 2015-2016 FY Budget:** After review and discussion Secretary Weinheimer made a motion to approve the following budget amendments: \$1,750 to Error & Omissions from Com/Ind Cost Share: \$1,000 to Ad Valorem Services (WCAD) from Com/Ind Cost Share; and \$8,000 to Retirement from Com/Ind Cost Share. Director Wittig seconded. All voted for; motion carried.
- X. **Discuss Possible Adoption of 2016-2017 Budget:** Mr. Hudgins presented the purposed 2016-2017 budget. Secretary Weinheimer made the motion to adopt the 2016-2017 Budget as presented which would necessitate a Tax Rate of \$0.0085/100 valuation. Director Wittig seconded. All voted for; motion carried.
- XI. **Discuss Possible Adoption of 2016-2017 Tax Rate:** Secretary Weinheimer made a motion to adopt a Tax Rate of \$0.0085/100 valuation. Director Wittig seconded. All voted for; motion carried.
- XII. **Discussion to Approve Continuation of Coverage Administrative Agreement with Texas Municipal League IEBP regarding District Health Insurance:** Mr. Hudgins present the board with the TML Continuation of Coverage. After discussion, Director Wittig made a motion to approve the TML Continuation of Coverage. Secretary Weinheimer seconded. All voted for motion carried.
- XIII. **Discuss and Approve Authorization to Maintain TCDRS Plan Provisions Plan Year 2017:** Mr. Hudgins presented the board with suggested TCDRS rate for 2017. After review and discussion, Secretary Weinheimer made a motion to approve the rate of 5.34 for 2017. Director Wittig seconded; all voted for; motion carried.
- XIV. **Discuss Precinct 1 Board Member Position:** Director Leonard Wittig presented the board with a letter of resignation. After review and discussion, Secretary Weinheimer made a motion to accept Leonard Wittig’s resignation effective at the end of this meeting. President Gertson seconded; by a show of hand all voted for; motion carried.
- Director Leonard Wittig made a motion to appoint Aland Wittig to the position of Director Precinct 1 for the remaining of the current term, effective at the end of this meeting. Secretary Weinheimer seconded, and by a show of hands all voted for; motion carried.
- XV. **Discussion of Certification of Historic Use Amount:** Staff presented the board with the updated information for discussion. Staff will bring back to the board in 2017 for review.
- XVI. **PDSI/Situation Report:** The report shows no drought in the CBGCD area.
- XVII. **Public Comments/Announcements:** None.
- XVIII. **Date of Next Meeting:** The next CBGCD board meeting was set for Tuesday, October 11 at 8:00 am.

XIX. **Adjournment:** Secretary Weinheimer made a motion to adjourn. Director Wittig seconded. All voted for; motion carried. Meeting adjourned at 10:05 a.m.